

FINA/airweave Swimming World Cup 2017

General Information Sheet Hong Kong, HKG – 30th September – 1st October 2017 Victoria Park Swimming Pool

Hong Kong Amateur Swimming Association (HKASA) has the honour and pleasure to invite you to the FINA/airweave Swimming World Cup 2017 meet, to be held in Hong Kong (HKG).

The following information has been designed to assist your National Federation in its decision to attend this event.

Please note that all the events in the FINA/airweave Swimming World Cup 2017 series will be conducted according to FINA Rules.

EVENT CONTACT

Should you have any questions or queries regarding the information provided in this document please feel free to contact Hong Kong Amateur Swimming Association (HKASA).

Address: Unit L, 9/F, MG Tower, 133 Hoi Bun Road, Kwun Tong, Kowloon, Hong Kong

Email: hkasa@hkasa.org.hk

Contact person: Ms. Charling CHEUNG or Ms. Della LEUNG

Telephone: + 852 2572 8594

Fax: + 852 2591 0792

EVENT KEY DATES

11 September 2017	Accommodation and Travel Details
19 September 2017	Final Nominations, Sport Entries,
29 th September 2017 (Friday)	Managers Meeting (L Hotel Causeway Bay Harbour View Hotel, 18 King's Road, Causeway Bay, Hong Kong) @ 17:00 Function Room on 6/F
25 th – 29 th September 2017	Official Training - OPEN (Please see details as below)
30 th September to 1 st October (Saturday to Sunday)	Competition

Sites and Dates for the FINA/airweave Swimming World Cup 2017

Cluster 1

Moscow (RUS)	August 2/Wed – 3/Thu
Berlin (GER)	August 6/Sun – 7/Mon
Eindhoven (NED)	August 11/Fri – 12/Sat

Cluster 2

Hong Kong (HKG)	Sept 30/Sat – Oct 1/Sun
Doha (QAT)	Oct 4/Wed – Oct 5/Thu

FINA/airweave Swimming World Cup 2017

Cluster 3

Beijing (CHN)	Nov 10/Fri – 11/Sat
Tokyo (JPN)	Nov 14/Tue – 15/Wed
Singapore (SIN)	Nov 18/Sat – 19/Sun

TRAINING SCHEDULE:

VPSP/ WCSP – 3 Lanes

Date:	Time Slot		
25/9/2017 (Monday)	0800 – 1000 VPSP)@Main Pool (50m) 0800 – 1000 (VPSP)@Multi Pool (25m)	1700-1800 VPSP)@Main Pool (50m) 1700 – 1800 (VPSP)@Multi Pool (25m)	2000-2200 (VPSP)@Main Pool (50m)
26/9/17 (Tuesday)	0800 – 1200 (VPSP)@Main Pool (50m) 0800 – 1200 (VPSP)@Multi Pool (50m)	1400-1800 (VPSP)@Main Pool (50m) 1400-1800 (VPSP)@Multi Pool	2000-2200 (VPSP)@Main Pool 2000-2200 (50m) (VPSP)@Multi Pool
27/9/17 (Wednesday)	0630 – 2200 (10 lanes @VPSP Main Pool)		
28/9/17 (Thursday)	0630 – 2200 (10 lanes @VPSP Main Pool) 1400 – 2200 (13 lanes @VPSP Multi Pool)		
29/9/17 (Friday)	0630 – 1200 (10 lanes @VPSP Main Pool) *1200-1600 Break 1600 – 2200 (10 lanes @VPSP Main Pool) 0630 – 2200 (13 lanes @VPSP Multi Pool)		

PARTICIPANTS

Meets are open to entries from all national member federations of FINA and except for clubs within its own country, the HMF shall correspond with, and accept entries, only from national member federations of FINA, and not with clubs, coaches or individual swimmers. The HMF may choose to send a National Team and/or Club Representative. **The number of club swimmers may not exceed 200.**

HMF are encouraged to continue inviting top athletes, most specifically individual medallists of the last Olympic Games (Rio 2016), FINA World Swimming Championships (25m) (Windsor 2016) and FINA World Championships (Budapest 2017).

FINA/airweave Swimming World Cup 2017

Individual medallists will have access to the final as per following criteria:

	Olympic Games (Rio 2016)	Windsor (CAN) 2016	Budapest (HUN) 2017
Cluster 1	Gold, Silver, Bronze	Gold, Silver, Bronze	
Cluster 2	Gold	Gold and Silver	Gold, Silver, Bronze
Cluster 3	Gold	Gold and Silver	Gold, Silver, Bronze

These invited athletes are required to sign off the “athlete declaration form” in which he/she agrees to make themselves available in a minimum one (1) hour per day during the meet in promotional activities linked with the meet.

Each HMF shall be obliged to enter National Stars’ within the Host Country meet and shall use its best efforts to ensure the attendance of top swimmers in all other Meets.

ENTRY PROCESS & PROTOCOL

Registration: All National Federation registration and entries will take place online through the **FINA General Management System (GMS)** via <https://data.fina.org> Each national federation will access the system to complete their registrations before the designated deadline for each event. Support and assistance will be provided by the GMS Support Team via aquaticsdb@fina.org The entries of Club Athletes will be collected by the Organising Committee directly (not through the FINA GMS).

All national federation swimmers – also medal winners as outlined above – will enter through the GMS. It is then known in which event(s) medal swimmer(s) will take part.

Individual medallists are entitled to compete directly in the finals without attending the heats session. However, should the medallist choose to swim in the heats, he/she still have the right to compete in the finals regardless of the results achieved in the heats. The sport entry time of the medallist will be done according to the best individual time recorded.

All other participants will have to qualify in the Heats for the remaining spots in the Final(s). If a “medal swimmer” wants to swim any other event than the one where he/she is medalled, he/she has to qualify through the Heats. There are no Semi-Finals.

Medal swimmers should be seeded in the Finals by their best time achieved in a 25m pool according to the FINA Rankings. If no 25m pool time is available in the FINA Rankings a 50m pool time from the FINA Rankings may be used.

Entry Times:

The entry times will only be accepted if they have been completed within the maximum qualifying period of 15 months prior to the entry deadline. All times outside of this qualifying period will not be accepted.

FINAL Nomination and Sport Entries Deadline:



FINA/airweave Swimming World Cup 2017

Athlete nomination and sport entries into individual and team events must be completed and submitted **10 days** before the start of the first meet of the cluster, but no later than 19th September 2017.

Team officials and NF Representatives shall also be registered by the deadline of 19th September 2017. All “medal swimmers” as outlined above shall have a direct access to the relevant final of the event where they won individual medals.

The total number of individual entries by swimmer and by meet is limited in the Cluster 1 and Cluster 3 is limited to 4 (four). For the meets of Cluster 2, the total number of individual entries by swimmer can be up to 6 (six).

For relays, entries are accepted as follows: one team per relay per nation/NF, plus any club team from the domestic HMF.

Protocol

Costume Protocol - Swimwear worn shall be according to FINA by-laws BL7 and BL8.

MANAGERS/REPRESENTATIVES MEETING

A Managers/Representatives meeting will be held at 6/F, Function Room of L Hotel Causeway Bay Harbour View Hong Kong, 18 King’s Road, Causeway Bay, Hong Kong on Friday, 29th September 2017 at 1700 hours. One representative from each National Federation/Club must attend this meeting. No show will be fined CHF 100 according to GR 7.1. This will be the last opportunity to make entry changes for duly entered National Teams and Clubs.

- Scratches for the first session of heats are due by the close of business of the managers/representatives meeting.
- Scratches for the second session of heats are due one (1) hour prior to the start of finals the first evening.
- DNS will be fined according to FINA Rules.

COMPETITION INFORMATION

The FINA/airweave Swimming World Cup 2017 meet will be held in an eight (8) lane, 25 metre competition pool.

All events will be swum with heats and finals, except the 800m freestyle women, 1500m freestyle men, and 400m individual medley men and women, to be staged as timed finals with the slowest(s) heats(s) during the morning session and the fastest heat during the Finals session. No semi-finals shall be swum in any Meet.

Heats will be held using 8 lanes, Finals using 8 lanes.

Competition Programme – all meets:



FINA/airweave Swimming World Cup 2017

Meet 2 of each Cluster

Day 1 – 18 events Heats: at 9.30 Finals at 18:00	Day 2 – 18 events Heats: at 9.30 Finals at 18:00
<ul style="list-style-type: none"> • 100m Freestyle Men • 200m Freestyle Women • 50m Breaststroke Men • 100m Breaststroke Women • 100m Butterfly Women • 100m Backstroke Men • 50m Backstroke Women • 200m Butterfly Men • 200m IM Women • 400m Freestyle Men • 50m Freestyle Women • 200m Breaststroke Men • 100m IM Men • 200m Backstroke Women • 50 m Butterfly Men • 4 x 50 m Medley Mixed** • 800m Freestyle Women* • 400m IM Men* 	<ul style="list-style-type: none"> • 100m Freestyle Women • 200m Freestyle Men • 50m Breaststroke Women • 100m Breaststroke Men • 100m Butterfly Men • 100m Backstroke Women • 50m Backstroke Men • 200m Butterfly Women • 200m IM Men • 400m Freestyle Women • 50m Freestyle Men • 200m Breaststroke Women • 100m IM Women • 200m Backstroke Men • 50 m Butterfly Women • 4 x 50 m Freestyle Mixed** • 1500m Freestyle Men* • 400m IM Women*

* **Note: These events are outside the TV feed**

** **At the Finals' sessions the Mixed Relays shall be the last event on the programme**

For awarding the medals to the winners of the finals two parades of Champions are foreseen on each day,, with interviews with race winners/stars after each race.

All announcements, instructions, and commands during the event will be delivered in English.

RULES

All events included for competition shall be conducted under the rules of FINA.

SCORING AND PRIZE MONEY

1. **BY MEET**

1.1 **By Event**

a) Medal points

At each Meet, the competition programme includes 22 or 23 individual events for women and men, participating in the first and third cluster, while 34 individual events for

FINA/airweave Swimming World Cup 2017

women and men, participating in the second cluster. For each individual event, the points are awarded to the medallist as follows:

- First place (Gold Medallist): 12 points
- Second place (Silver Medallist): 9 points
- Third place (Bronze Medallist): 6 points

In case of tie, both swimmers receive the same number of points (eg. two winners 12 points each, 6 points for third).

b) Prize money for Medallists

For each individual event, the prize money shall be distributed as follows:

- First place: US\$ 1,500.-
- Second place: US\$ 1,000.-
- Third place: US\$ 500.-
- Fourth place: US\$ 400.-
- Fifth place: US\$ 300.-
- Sixth place: US\$ 200.-

In case of tie, the prize money will be shared (e.g. if there are two winners: US\$ 1,500 + US\$ 1,000 = US\$ 2,500 to be equally shared i.e. US\$ 1,250 for each swimmer – the third placed swimmer receives US\$ 500.-).

The method of distribution of the prize money shall be announced to the swimmers at each Meet during a briefing or at the Managers/Representatives meeting.

The total amount of the prize money has to be paid to the swimmers without any deductions.

The above prize money, US\$ 3,900 per event, has to be provided and paid to the swimmers by each HMF/OC.

c) Relays Prize Money

OC will provide the following Prize Money in each meet:

Each Mixed Relay (2 events per meet):

- First place: US\$ 3,000.-
- Second place: US\$ 2,000.-
- Third place: US\$ 1,000.-

Only teams representing National Federations (not clubs) will be entitled to Relay Prize Money (maximum one team/NF per race).

The National Federation of all swimmers winning prize money will inform the HMF/OC as to whether the prize money will be paid to the National Federation or directly to the athlete.

1.2 Meet Performance points

According to the FINA short course points table of the relevant year, the following additional scoring shall be awarded to the top 3 best performances men and to the top 3 best performances women, swum at heats or finals:

FINA/airweave Swimming World Cup 2017

- Best performance (highest FINA points table): 24 points
- Second best performance: 18 points
- Third best performance: 12 points

These performance points are not cumulative, only the best performance of each swimmer is taken into account.

In case of tie within any of the top 3 swimmers, the second best performance of the relevant swimmers is taken into account, thereafter the third best performance if the tie remains.

1.3 World Records

A swimmer breaking a world record shall receive the following bonuses:

- an extra 20 points
- a prize money of US\$ 10,000.-

A swimmer equalling a world record shall receive the following bonuses:

- an extra 10 points
- no prize money will be distributed

Handling for World Records:

- The payment of US\$ 10,000.- shall be symbolically made with a presentation cheque to be handed out at the awards ceremony
- FINA will provide artwork for a presentation cheque to be used at all Meets
- If in one same event (heat or final) two or more swimmers better the World Record, only the winner of that event will receive the US\$ 10,000.- Prize Money
- World Records achieved at a split will not be considered neither for the 20 bonus points nor for the US\$ 10,000.- Prize Money. To be eligible, World Records must be achieved over the actual competition distance of the event.

1.4 Meet scoring

The Meet Scoring is the total of the Medal points, the Performance points and the World Record points.

One ranking shall be established for men, another for women.

1.5 Additional Awards/Prizes

- Each HMF/OC may offer additional awards and prizes as it sees fit. Any such awards and prizes should be clearly identified at the Managers/Representatives Meeting at the latest.
- Airweave gifts will only be given to the two athletes (one man, one woman) with the best performances in each meet, in according to the FINA Points Table. For that, a dedicated and brief ceremony will be held at the end of each leg.

FINA/airweave Swimming World Cup 2017

2 BY CLUSTER

2.1 Cluster Scoring

The ranking of each Cluster will be established by adding the Meet Scorings of the relevant Meets of that Cluster, once for men, once for women.

In case of tie, consideration will be given to achievements at any event during that Cluster as follows:

- If a swimmer has broken one World Record (or broke one more WR than the other swimmer), priority is given to the swimmer with this exclusive WR performance
- If both swimmers broke one WR each (or broke a same number of WR), priority is given to the swimmer having the best FINA Points Table WR
- If the tie remains, or if there is a tie between swimmers who have not broken any World Record, priority is given to the swimmer with the highest total of Medal points during that Cluster
- In case of tie with the Cluster Medal points, priority is given to the swimmer with the highest Meet Medal points achieved at any of the Meet of that Cluster

NOTE: to be eligible for this Cluster Scoring, it is compulsory to participate at all Meets of that Cluster.

2.2 Cluster Prize Money

For each Cluster, the following Prize Money will be distributed, once for men, once for women:

1 st place:	US\$ 50,000.-	4 th place:	US\$ 20,000.-
2 nd place:	US\$ 35,000.-	5 th place:	US\$ 10,000.-
3 rd place:	US\$ 30,000.-	6 th place:	US\$ 5,000.-

The total Prize Money per Cluster is US\$ 300,000.- which makes an overall purse of US\$ 900,000.-

Handling for the Cluster Winners (first male, first female):

- The payment of US\$ 50,000.- shall be symbolically made with a presentation cheque to be handed out at the awards ceremony
- FINA will provide artwork for a presentation cheque to be used at all Clusters

3 Overall Final Classification

3.1 Overall Scoring



FINA/airweave Swimming World Cup 2017

The Overall winners (first woman and first man) will be decided by adding all Meet Scorings of the participants.

The male swimmer and the female swimmer finishing first of the Overall Scoring shall be declared Winners of the SWC.

In case of tie, priority is given to the swimmer with the best position in any of the Clusters. If the tie remains, prevails the swimmer with one or a higher number of WR performance. If a tie still exists, the WR performance having the best score in the FINA Points Table.

3.2 Overall Prize Money

The total sum of US\$ 300,000.- shall be equally shared between the first Woman and first Man only.

Handling for the Overall Winners (first male, first female):

- The payment of US\$ 150,000.- shall be symbolically made with a presentation cheque to be handed out at the awards ceremony
- FINA will provide artwork for a presentation cheque to be used at the last Meet.

VISA REQUIREMENTS

Hong Kong Amateur Swimming Association (HKASA) will facilitate an entry visa to Hong Kong for all participants of the World Cup and coordinate all the required procedures upon receipt of (a) electronic copies of a valid passport (at least for 6 months from the entry date), (b) date of arrival and (c) country of residence. All information should reach Hong Kong Amateur Swimming Association (HKASA) no later than 1st September 2017 (Friday)

For additional information on whether a Visa is needed for entry into Hong Kong, please visit <http://www.immd.gov.hk/ehhtml/home.htm>

Please note that application for Visa may take up to 3 or more days depending on various criteria.

ACCOMMODATION AND MEALS

Hong Kong Amateur Swimming Association will organise accommodation to all participating athletes and team officials of that event as per FINA/airweave Swimming World Cup rules & regulations.

The Official Teams hotel for the FINA/airweave Swimming World Cup – Hong Kong will be the L Hotel Causeway Bay Harbour View Hong Kong (4-star / <http://www.lhotelgroup.com/en/hotel/lhotel-causeway-bay-harbour-view/Home>) located 5 minutes walking distance from the competition venue.



FINA/airweave Swimming World Cup 2017

Room rates are:

- Single: 2,000 HKD (full board) per night /per room
- Double: 2,500 HKD (full board) per night /per room

To avoid cancellation charges the Accommodation section must be notified of any amendments or cancellation latest by **11 September 2017**.

Please note that payment for accommodation must be received by the Organiser 2 weeks prior to the participants' arrival in Hong Kong failing which, rooms may not be available upon arrival. No rooms at the Official Hotel will be reserved under the aforesaid package if the accommodation details do not reach to HKASA by deadline (**11 September 2017**). For accommodation reservation, please send your reservation form to the OC.

Bank Details (Organizing Committee – Hong Kong Amateur Swimming Association) The Organiser's bank details are as follows:

Organiser's Name: Hong Kong Amateur Swimming Association
Organiser's Address: Unit L, 9/F, MG Tower, 133 Hoi Bun Road, Kwun Tong, Kowloon, Hong Kong
Bank: HSBC Hong Kong
Bank's Address: 1 Queen's Road Central, Hong Kong
Bank Account No.: 065-268179-003
SWIFT: HSBCHKHCHKH

The Hong Kong Amateur Swimming Association will offer free accommodation to 4 athletes and 1 team leader / coach for each of the HMF's of the SWC as follow:

Neighbouring countries (Beijing/ Tokyo/ Singapore) – for 3 days/nights
Same continent (Doha/ Dubai) – for 4 days/ nights
Another continent (Moscow/ Berlin/Eindhoven) – for 5 days/ nights

All other participating National FINA Member Federations are responsible for their own swimming team's accommodation and board expenses.

LOCAL TRANSPORTATION

Hong Kong Amateur Swimming Association (HKASA) will welcome all members of the participating National Federations at the Hong Kong International Airport



FINA/airweave Swimming World Cup 2017

(<http://www.hongkongairport.com/eng/index.html>), providing transportation services between the Airport, the Official Team hotel and the Competition Venue.

Transportation schedules will be provided upon arrival and as part of the detailed Information Pack.

Hong Kong Amateur Swimming Association (HKASA) will facilitate Airport Welcome and Transportation services upon receipt of the Travel Information Form in the FINA GMS by the deadline of 11th September 2017.

No transportation services will be arranged if the travel details do not reach to HKASA or any amendments have been made after **11th September 2017**

