FINA Water Polo World League 2020

Rules & Regulations
and
Event Guide

Version: October 14, 2019

FINA Website: www.fina.org
FINA Application: www.fina.org/content/fina-application
FINA Brand Platform: www.fina-brand.com
FINA TV: www.finatv.live
1. **CALENDAR:**

<table>
<thead>
<tr>
<th>Event</th>
<th>MEN</th>
<th>WOMEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>FINA Water Polo World League - European</td>
<td>October 17-21, 2019</td>
<td></td>
</tr>
<tr>
<td>Qualification Round 1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(*not organised – 9/9/2019)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>FINA Water Polo World League – European</td>
<td>November 12, 2019</td>
<td>October 22, 2019</td>
</tr>
<tr>
<td>Phase Round 2</td>
<td>December 17, 2019</td>
<td>November 19, 2019</td>
</tr>
<tr>
<td></td>
<td>February 11, 2020</td>
<td>December 17, 2019</td>
</tr>
<tr>
<td></td>
<td>March 17, 2020</td>
<td>February 25, 2020</td>
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<tr>
<td></td>
<td>April 14, 2020</td>
<td>March 24, 2020</td>
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<tr>
<td></td>
<td>April 28, 2020</td>
<td>April 7, 2020</td>
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<tr>
<td></td>
<td></td>
<td>April 8, 2020</td>
</tr>
<tr>
<td>FINA Inter-Continental Cup</td>
<td>April 28-May 3, 2020</td>
<td>April 28-May 3, 2020</td>
</tr>
<tr>
<td>Africa, Americas, Asia &amp; Oceania</td>
<td>Indianapolis (USA)</td>
<td>Indianapolis (USA)</td>
</tr>
<tr>
<td>FINA World League Super Final</td>
<td>June 23-28, 2020</td>
<td>June 9-14, 2020</td>
</tr>
<tr>
<td></td>
<td>Place TBC</td>
<td>Place TBC</td>
</tr>
</tbody>
</table>

- The established programme and dates must be respected by all participating teams. In case of earlier events planned on (one of) the same dates, both involved teams can look for an alternative date to solve the matter. The FINA Office shall give the final approval for any changes.
- If any change will occur, following request by a team, then any financial consequences related with the change are to be covered by the respective National Federation.
2. **COMPETITION INFORMATION**

2.1. **Competition System MEN:**

2.1.1. **Groups in Europe, Qualification Round 1-2:**

Groups are established based on the results of the previous edition of the FINA Water Polo World League (“WPWL”)

2.1.2. **Preliminaries MEN:**

2.1.2.1. **Seeding:**
- Line 3, nr. 1-4 from Zagreb (FINA/LEN WL-EU Cup):
- Line 2, nr. 5-8 from Zagreb (FINA/LEN WL-EU Cup):
- Line 1, lower ranked countries from 2018-2019 FINA/LEN WL-EU Cup plus new countries

2.1.2.2. **Draw:** 4 groups of 3 teams:
- The teams were drawn according to the lines (first Line 1, second Line 2 and last line 3) into a group followed by the group number.

2.1.3. **FINA Water Polo World League – Europe Qualification Round**

<table>
<thead>
<tr>
<th>Game Day 1: 12 Nov. 2019</th>
<th>Group Phase</th>
<th>15. 1C v 2D</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. A1 v A2</td>
<td>16. 1D v 2C</td>
<td></td>
</tr>
<tr>
<td>2. B1 v B2</td>
<td>17. 3C v 3A</td>
<td></td>
</tr>
<tr>
<td>3. C1 v C2</td>
<td>18. 3B v 3D</td>
<td></td>
</tr>
<tr>
<td>4. D1 v D2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Game Day 2: 17 Dec 2019</th>
<th>Game Day 5: 14 April 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Phase</td>
<td>Semi Finals</td>
</tr>
<tr>
<td>5. A2 v A3</td>
<td>19. WG16 v WG13</td>
</tr>
<tr>
<td>6. B2 v B3</td>
<td>20. WG15 v WG14</td>
</tr>
<tr>
<td>7. C2 v C3</td>
<td>21. LG16 v LG13</td>
</tr>
<tr>
<td>8. D2 v D3</td>
<td>22. LG15 v LG14</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Game Day 3: 11 Feb 2020</th>
<th>Game Day 6: 28 April 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Phase</td>
<td>Final</td>
</tr>
<tr>
<td>9. A3 v A1</td>
<td>(TBC)</td>
</tr>
<tr>
<td>10. B3 v B1</td>
<td>25. WG19 v WG20**</td>
</tr>
<tr>
<td>11. C3 v C1</td>
<td>26. LG19 v LG20 **</td>
</tr>
<tr>
<td>12. D3 v D1</td>
<td>27. WG21 v WG22**</td>
</tr>
<tr>
<td>Game Day 4: 17 Mar 2020</td>
<td>28. LG21 v LG22 **</td>
</tr>
<tr>
<td>Quarter Finals</td>
<td></td>
</tr>
<tr>
<td>13. 1A v 2B</td>
<td>29. 3A v 3D</td>
</tr>
<tr>
<td>14. 2B v 2A</td>
<td>30. 3B v 3C</td>
</tr>
</tbody>
</table>

** in case that both teams have played the last 2 matches at home or away, a draw will be made to decide who may play the last match at home.
The first mentioned team will play at home, the second mentioned team will be the visiting team. There will be a total of 6 match days and each country will play 5 matches.

1st part:
- Preliminary Round: 3 days (2 matches per team) in Round Robin System (1-2, 2-3, 3-1)

2nd part:
- All nrs. 1 and 2 will cross e.g. 1A vs 2B, 1B vs 2A, 1C vs 2D and 1D vs 2C
- All countries (4 total) which ended as nr.3 in their group will play a round robin on the last 3 match days according to the FINA Schedule:
  - Day 4: 3-1 and 2-4, Day 5: 4-3 and 1-2, Day 6: 1-4 and 2-3.
  - For this schedule nr. 3 from Group A will be nr. 1 in the schedule, Nr.3 in group B will be nr. 2 in the schedule, ETC, ETC,
  - Day 4, 5 and 6 will be played according to the principle “first mentioned team will play the match at home..”, unless: see below schedule **

- **Inter-Continental Cup**
  - **Africa, Americas, Asia & Oceania:**
    The competition will be played with a tournament system. The schedule is dependent on the number of participating teams. If more than 6 teams are participating, then a two group system will be applied.
    The draw will be conducted by FINA.

2.2. **Super Final MEN:**

- **Qualification:**
  - 4 teams from Europe
  - 4 teams from the Inter-Continental Cup
  - 1 Host (included in the continent)

- **Seeding:**

<table>
<thead>
<tr>
<th>Host from Europe:</th>
<th>Group A</th>
<th>Group B</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2nd ICC</td>
<td>1st ICC</td>
</tr>
<tr>
<td>A1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A2</td>
<td>1st FINA WL-EU</td>
<td>2nd FINA WL-EU</td>
</tr>
<tr>
<td>A3</td>
<td>3rd ICC</td>
<td>4th ICC</td>
</tr>
<tr>
<td>A4</td>
<td>3rd FINA WL-EU</td>
<td>Host</td>
</tr>
</tbody>
</table>

If the host team is already qualified by its ranking from the preceding qualification competition, the team will be placed on the highest line of the draw according to the ranking and the team taking its place will be placed on the lower line.
Host from outside Europe:

<table>
<thead>
<tr>
<th>Group A</th>
<th>Group B</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1 - 2nd ICC</td>
<td>B1 - 1st ICC</td>
</tr>
<tr>
<td>A2 - 1st FINA WL-EU</td>
<td>B2 - 2nd FINA WL-EU</td>
</tr>
<tr>
<td>A3 - Host</td>
<td>B3 - 3rd ICC</td>
</tr>
<tr>
<td>A4 - 3rd FINA WL-EU</td>
<td>B4 - 4th FINA WL-EU</td>
</tr>
</tbody>
</table>

If the host team is already qualified by its ranking from the preceding qualification competition, the team will be placed on the highest line of the draw according to the ranking and the team taking its place will be placed on the lower line.
2.3. Competition System WOMEN:

2.3.1. Groups:
There will be no groups, all seven (7) teams were drawn for a number in the Round Robin Competition Schedule.

2.3.2. Preliminaries WOMEN:

3. FINA Water Polo World League – Europe Qualification Round
   - 7 match days
   - Participating countries: ESP, ITA, GRE, NED, HUN, RUS, FRA.
   - Each team will play 6 matches according to the Round Robin Schedule for seven teams designed by FINA; 3 matches at home and 3 matches away.

**DRAW:**

T1 = ESP
T2 = ITA
T3 = GRE
T4 = NED
T5 = HUN
T6 = RUS
T7 = FRA

**Competition Schedule:**

- The first mentioned team will play at home, the second mentioned team will be the visiting team.

<table>
<thead>
<tr>
<th>Match Day 1: 22 October</th>
<th>Match Day 2: 19 November</th>
</tr>
</thead>
<tbody>
<tr>
<td>T1 v T7</td>
<td>ESP v FRA</td>
</tr>
<tr>
<td>T2 v T6</td>
<td>ITA v RUS</td>
</tr>
<tr>
<td>T3 v T5</td>
<td>GRE v HUN</td>
</tr>
<tr>
<td>T4 = bye</td>
<td>NED</td>
</tr>
<tr>
<td>T7 v T6</td>
<td>FRA v RUS</td>
</tr>
<tr>
<td>T1 v T5</td>
<td>ESP v HUN</td>
</tr>
<tr>
<td>T2 v T4</td>
<td>ITA v NED</td>
</tr>
<tr>
<td>T3 = bye</td>
<td>GRE</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Match Day 3: 17 December</th>
<th>Match Day 4: 25 February</th>
</tr>
</thead>
<tbody>
<tr>
<td>T6 v T5</td>
<td>RUS v HUN</td>
</tr>
<tr>
<td>T7 v T4</td>
<td>FRA v NED</td>
</tr>
<tr>
<td>T1 v T3</td>
<td>ESP v GRE</td>
</tr>
<tr>
<td>T2 = bye</td>
<td>ITA</td>
</tr>
<tr>
<td>T5 v T4</td>
<td>HUN v NED</td>
</tr>
<tr>
<td>T6 v T3</td>
<td>RUS v GRE</td>
</tr>
<tr>
<td>T7 v T2</td>
<td>FRA v ITA</td>
</tr>
<tr>
<td>T1 = bye</td>
<td>ESP</td>
</tr>
</tbody>
</table>
### Match Day 5: 24 March
- T4 v T3  NED v GRE
- T5 v T2  HUN v ITA
- T6 v T1  RUS v ESP
- T7 = bye  FRA

### Match Day 6: 7 April
- T3 v T2  GRE v ITA
- T4 v T1  NED v ESP
- T5 v T7  HUN v FRA
- T6 = bye  RUS

### Match Day 7: 28 April
- T2 v T1  ITA v ESP
- T3 v T7  GRE v FRA
- T4 v T6  NED v RUS
- T5 = bye  HUN

### Inter-Continental Cup
Africa, Americas, Asia & Oceania

The competition will be played with a tournament system. The schedule is dependent on the number of participating teams. If more than 6 teams are participating, then a two group system will be applied.

The draw will be conducted by FINA.

#### 3.1.1. Super Final WOMEN

- **Qualification:**
  3 teams from Europe
  4 teams from the Inter-Continental Cup
  1 Host

- **Seeding:**

  **Host from Europe:**

<table>
<thead>
<tr>
<th>Group A</th>
<th>Group B</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1 2nd ICC</td>
<td>B1 1st ICC</td>
</tr>
<tr>
<td>A2 1st FINA WL-EU</td>
<td>B2 2nd FINA WL-EU</td>
</tr>
<tr>
<td>A3 3rd ICC</td>
<td>B3 4th ICC</td>
</tr>
<tr>
<td>A4 3rd FINA WL-EU</td>
<td>B4 Host</td>
</tr>
</tbody>
</table>

  If a team is already qualified by its ranking from a preceding qualification competition, the team will be placed on the highest line of the draw according to the ranking and the team taking its place will be placed on the lower line.

  **Host from outside Europe:**

<table>
<thead>
<tr>
<th>Group A</th>
<th>Group B</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1 2nd ICC</td>
<td>B1 1st ICC</td>
</tr>
<tr>
<td>A2 1st FINA WL-EU</td>
<td>B2 2nd FINA WL-EU</td>
</tr>
<tr>
<td>A3 3rd ICC</td>
<td>B3 4th ICC</td>
</tr>
<tr>
<td>A4 3rd FINA WL-EU</td>
<td>B4 Host</td>
</tr>
</tbody>
</table>
3.2. **Competition System Super Final (MEN & WOMEN):**

### Preliminary Round – Day 1
- Game 1: B2 – B3
- Game 2: A2 – A3
- Game 3: B1 – B4
- Game 4: A1 – A4

### Preliminary Round – Day 2
- Game 5: A1 – A3
- Game 6: B2 – B4
- Game 7: A2 – A4
- Game 8: B1 – B3

### Preliminary Round – Day 3
- Game 9: B2 – B1
- Game 10: A2 – A1
- Game 11: B3 – B4
- Game 12: A3 – A4

### Quarter Final Round – Day 4

<table>
<thead>
<tr>
<th>Game</th>
<th>2\textsuperscript{nd} Group A – 3\textsuperscript{rd} Group B</th>
</tr>
</thead>
<tbody>
<tr>
<td>13</td>
<td>Game 13</td>
</tr>
<tr>
<td>14</td>
<td>Game 14</td>
</tr>
<tr>
<td>15</td>
<td>Game 15</td>
</tr>
<tr>
<td>16</td>
<td>Game 16</td>
</tr>
</tbody>
</table>

### Semi Final Round – Day 5

<table>
<thead>
<tr>
<th>Game</th>
<th>Loser</th>
<th>Loser Game 13 – Loser Game 16</th>
</tr>
</thead>
<tbody>
<tr>
<td>17</td>
<td>Loser</td>
<td>Game 13</td>
</tr>
<tr>
<td>18</td>
<td>Loser</td>
<td>Game 14</td>
</tr>
<tr>
<td>19</td>
<td>Winner</td>
<td>Winner Game 13 – Winner Game 16</td>
</tr>
<tr>
<td>20</td>
<td>Winner</td>
<td>Winner Game 14 – Winner Game 15</td>
</tr>
</tbody>
</table>

### Final Classification – Day 6

<table>
<thead>
<tr>
<th>Game</th>
<th>Loser Game 17-Loser Game 18 (Winner 7\textsuperscript{th}, Loser 8\textsuperscript{th})</th>
</tr>
</thead>
<tbody>
<tr>
<td>21</td>
<td>Game 21</td>
</tr>
<tr>
<td>22</td>
<td>Winner Game 17-Winner Game 18 (Winner 5\textsuperscript{th}, Loser 6\textsuperscript{th})</td>
</tr>
<tr>
<td>23</td>
<td>Game 23</td>
</tr>
<tr>
<td>24</td>
<td>Winner Game 19-Winner Game 20 (Winner 1\textsuperscript{st}, Loser 2\textsuperscript{nd})</td>
</tr>
</tbody>
</table>

Games 1 through 24 must be played to a conclusion; accordingly it may be necessary to apply the Water Polo Rules for Penalty Shoot-out. Please note that the Management Committee of FINA Competitions may change the order and schedule of games to meet with the requirements of the Host Federation and/or television.
4. SPECIFIC WPWL RULES

4.1. Field of Play

The Field of Play (FOP) for Men shall be 30 x 20 metres and for Women 25 x 20 metres. (FINA rules shall be applied regarding the equipment and set up.) **The width of the field of play shall be not less than 10 metres and not more than 20 metres (WP 1.4).** This in relation to create a Lateral Substitution Area (Flying Substitution Area). For example if a Field of Play is exactly 20 meters, there will be no objection to use extra lines to narrow the FOP with 50 cm. on each side, so the width of the FOP will become 19 meters.

4.2. Points Awarded

The following points will be awarded per match to each team:

- Match won: 3 points
- Match won by penalty: 2 points
- Match lost by penalty: 1 point
- Match lost or forfeited: 0 points

4.2.1. In the case of a tie in Preliminaries, Semi Finals and Final Games:

- In all the matches there will be a winner.
- If at the end of a fourth quarter the score is tied, then the winner shall be resolved by each team shooting five penalty shots from the 5m line in alternate succession. The first team shall take its first penalty shot and then the other team shall take its first penalty shot, etc. If a tie shall exist after that procedure, each team shall then take alternate shots until one team scores and the other misses. Different members of the team must shoot each shot.

4.2.2. Tie Breaking Rule:

If two (2) teams shall have equal points following the Preliminary Rounds, and the Round Robin Competition for the numbers three from the groups, a further classification shall be established as follows:

Rules applied according to FINA BL 9.8.3.

- The team winning the games between them shall be placed higher.
- If the game between them was tied, then the results against the highest placed team(s) in the group shall be considered.
- The first comparison shall be based on goal difference, and if still tied, then based on goals scored.
- For the purpose of calculating either goal difference or goals scored, the goals in any penalty shoot-out will not be taken into consideration.
4.3. **Forfeited Games**

If a team declares a forfeit or is disqualified for one (1) or more matches, the match or matches shall be awarded to the opponent with a goal score 5 - 0.

4.4. **Game Duration:**

- 4 periods of 8 minutes each
- 2 minute break between periods 1-2 and 3-4
- 3 minute break at half-time

4.5. **Players:**

- For each match or tournament in the Preliminary Rounds and the Super Final, each team shall present a list of thirteen (13) players plus two (2) substitutions; (should the tournament be played in a double round robin, each round will be considered as one tournament, accordingly consistent with the above a team is able to present a list of 13 players plus two (2) substitutions for each tournament).

4.6. **Display of Timing & Scoring**

- The Timing and Scoring System is to be provided by each HF/LOC (Host Federation/Local Organising Committee) for the WPWL Preliminary Rounds and the Super Final.
  - The minimum requirements are the following:
    - To show the result, the period, the remaining time, the players, number of exclusions, number of requested time-outs
  - The ideal requirements are the following:
    - Number of goals per player, real time statistics, goal scorer, event name, logos, live picture of the TV broadcast

4.6.1. **Live Scoring**

- Each organiser should operate a live scoring system. The software is provided by FINA. The OC should allocate two persons per game to operate the system. A tutorial video will be provided. (TBD)
5. **Referees:**

5.1. **Preliminary Games (European Qualification Round 1-2)**

The Neutral Referees will be nominated by FINA TWPC Commission. The HF/LOC must cover the expenses related to the accommodation and meals. The travel expenses have to be arranged and covered by the National Federation that the referee is representing. FINA pays a fix amount of 350 EUR contribution to their travel expenses which includes flight tickets, transport to the airport from home, car parking, VISA, insurance, extra bookings, etc.

Arrival to be latest 20:00 hrs the day before the game. Departure is the day after the game or after the game if possible. If there is no available referee from the respective country, the Commission nominates from another country and the respective Federation shall cover the related expenses.

FINA pays per Diem to the nominated referees which is a fix amount of 350 EUR. It covers the two travel days and one competition day. The money will be bank-transferred to the respective Federation.

5.2. **Preliminary Tournaments (FINA Inter-Continental Cup)**

Each team is required to nominate one (1) referee with the team from the current FINA Water Polo Referees List who will officiate in the event. The appointments will be made by FINA TWPC. The travel expenses, accommodation and meal must be arranged and covered by the National federation. FINA pays a fix amount of contribution to their travel expenses which includes flight tickets, transport to the airport from home, car parking, VISA, insurance, extra bookings, etc. Arrival to be 2 days before the commencement of the Super Final.

FINA pays per Diem to the nominated referees, which covers the two travel days and the competition days. The money will be bank-transferred to the respective Federation after the tournament.

Neutral Referees will be nominated by the FINA TWPC Commission. The HF/LOC must cover the expenses related to the accommodation and meals of the Neutral Referees. FINA will cover the travel expenses (economy fare). Arrival to be 2 days before the commencement of the tournament.

5.3. **Super Final**

The referee with the team will be appointed by the FINA TWPC Commission. The expenses of the referee with the team are to be covered by the respective National Federation. FINA pay a fix amount of contribution to their travel expenses which includes flight tickets, transport to the airport from home, car parking, VISA, insurance, extra bookings, etc.

Arrival to be 2 days before the commencement of the Super Final.

FINA pays per Diem to the nominated referees.

It covers the two travel days and the competition days. The money will be bank-transferred to the respective Federation after the tournament.

Neutral Referees will be nominated by the FINA TWPC Commission. The HF/LOC must cover the expenses related to the accommodation and meals of the Neutral Referees. FINA will cover the travel expenses (economy fare). Arrival to be 2 days before the commencement of the Super Final.
6. **PERSONNEL for VAR Equipment and Video Analysis:**

Personnel for VAR Equipment and Video Analysis will be nominated by FINA TWPC Commission. The HF/LOC must cover the expenses related to local transportation, VISA, accommodation and meals of these persons. FINA will cover the travel expenses (economy fare) and per diem. Arrival to be latest 1 day before the commencement of the Inter Continental Cup and Super Finals.

7. **DELEGATES:**

Delegates will be nominated by FINA TWPC Commission. The HF/LOC must cover the expenses related to local transportation, accommodation and meals of the Delegates. FINA will cover the travel expenses (economy fare) and per diem. Arrival to be latest 20:00 hrs the day before the game for all Preliminary Games and 2 days before the commencement of the Preliminary Tournament and Super Final.

8. **GENERAL INFORMATION**

8.1. **Teams Delegations:**

The Team Delegation is comprised of 20 persons: 15 players (subject approved at Extraordinary Congress on December 10th, 2018), 4 officials and 1 referee.

8.2. **Uniform Protocol:**

8.2.1. **General:**

BL 7 (Advertising at FINA Competitions) and BL 8 (Swimwear) has to be followed.

8.2.2. **Swimsuits:**

All participants must wear swimsuits of the same colour and design, with underwear beneath the suit.

8.2.3. **Caps:**

Water polo caps may be in the National Federation’s colours however at the same time two additional sets (white & blue) must be provided by each team. If the caps of both teams are similar colours, the host team will use caps with their colours and the other team will use either the white or the blue following the decision of the referee.

8.2.4. **Team Bench:**

All team officials must be attired in official team uniform. Pants, shoes and shirt are accepted provided that they are part of the official uniform. Shorts, slippers/flip flops and tracksuits are not allowed.

8.2.5. **Officials:**

All officials must bring white shirts, pants and shoes.
8.2.6. **Technical Meeting:**

The FINA Delegate will be responsible for the conduct of the Technical Meeting. (Agenda see Appendix 3)

8.2.6.1. **Preliminary Games:**

The Technical Meeting will be held on the day of the game between 10.00 – 13.00 hours.

8.2.6.2. **Preliminary Tournaments:**

The Technical Meeting will be held the day before the commencement of the Preliminary Tournament.

8.2.6.3. **Super Final:**

The Technical Meeting will be held the day before the commencement of the Super Final.
9. **FINANCIAL INFORMATION**

9.1. FINA Financial Support. European Qualification Stage. FINA pays the appointed referees upon R&R 5.1

9.2. FINA Financial Support. Inter - Continental Cup. FINA pays the appointed referees upon R&R 4.2-5.2 (according to the suggested amendment in blue)

9.3. the FINA Technical Water Polo Commission.

9.3.1. FINA shall provide and cover the international travel expenses of the FINA delegates.

9.3.2. FINA shall provide the per diem of the Delegates.

9.3.3. The accommodation and meals of the nominated Delegate shall be provided by the Host Federation (“HF”) in a separated hotel from the teams.

9.4. **Referees. European Qualification.** The referees of each single matches are appointed by the FINA Technical Water Polo Commission.

9.4.1. The accommodation and the meals for the neutral referees shall be provided by the HF in a separated hotel from the teams.

9.4.2. International travel expenses of the neutral referees shall be provided by the Federation with the contribution from FINA. (see R&R 5.1)

9.5. **Teams. European Qualification.** All teams who entered to the Event. When they have an away game.

9.5.1. The international travel expenses are covered by the Federation.

9.5.2. The accommodation and meals shall be provided paid by the Federation.

9.6. **Venue.** The Host Federation (HF) shall provide the competition venue, all facilities, services and equipment what are detailed in the Rules and Regulations of the World League 2019 and according to the FINA Rules.

9.6.1. **Local Transportation** must be provided for free of charge for the Delegates, FINA Suppliers, Officials, Referees and Teams by the HMF and/or LOC.

9.7. **InterContinental Cup.**

9.7.1. **Delegates.** The Delegates are appointed by the FINA Technical Water Polo Commission.

9.7.1.1. FINA shall provide and cover the international travel expenses of the FINA delegates.

9.7.1.2. FINA shall provide the per diem of the Delegates.

9.7.1.3. The accommodation and meals of the nominated Delegates shall be provided by the Host Member Federation (“HMF”) and/or LOC in a different hotel from the teams.

9.7.2. **Referees.** The Referees are appointed by the FINA Technical Water Polo Commission, one (1) form each qualified Federation. Another four (4)
neutral referees will be nominated.

9.7.2.1. The accommodation and the meals for the referee with the team shall be provided by the HF in a different hotel from the teams.

9.7.2.2. The international travel expenses of the referees with the teams shall be provided by the Federation. FINA pays a contribution to the travel expenses. (R&R 5.2) (→ according to the suggested amendment in blue)

9.7.2.3. The international travel expenses of the neutral referees (4) shall be provided by the FINA.

9.7.2.4. The accommodation and meals for the neutral referees shall be provided by the HMF and/or OC.

9.7.2.5. Per Diem for referees and neutral referees will be paid by FINA

9.7.3. Teams. The teams entered to the Event of InterContinental Cup.

9.7.3.1. The accommodation and the meals for all the team members shall be covered by the Federation.

9.7.3.2. The international travel expenses of all team members shall be covered by the Federation.

9.7.4. Local Transportation must be provided for free of charge for the Delegates, FINA Suppliers, Officials, Referees and Teams by the HMF and/or LOC.

9.8. Direct Expenses of FINA in the Super Final

- Administration Expenses of the WPWL Secretariat

- Flight tickets for:
  - FINA Delegates
  - FINA Doping Control Delegate
  - FINA Press Delegate
  - Neutral Referees (Preliminary Tournaments, Super Final)
  - Contribution for referees
  - TV Supervisor

- Per diem for:
  - FINA Delegates
  - FINA Doping Control Delegate
  - FINA Press Delegate
  - Neutral Referees (Preliminary Tournaments, Super Final)
  - Referees

9.9. Direct Income of FINA

Marketing Rights from International Sponsors
- Title/Presenting Sponsor
- Official Players Caps (To be confirmed)
- Official Water Polo Ball of the World League
- Sale of International Broadcast Rights (For the Super Final only)
9.10. **Structural Expenses to be met by each Host Federation**

7.11.1 **Preliminary Tournaments and Super Final (all matches of the FINA Water Polo World League 2020).** The HMF, the City and/or OC shall, at its own cost (save where stated otherwise) make all the necessary arrangements and provide:

- International Travel - as described above.
- Accommodation and meals – as described above.
- All local transportation provide free of charge for all entered athletes, technical officials, team officials, FINA Delegates and Officials, FINA sponsors and suppliers (if any), FINA Agent (if any), FINA staff:
  - Welcome and Reception Desk at the nearest airport/bus/railway station upon arrival, as well as appropriate and reliable transportation to the official hotels free of charge for four (4) days prior to the beginning of the Event plus the day after the end of the Event.
  - Return travel arrangements and confirmation in advance of the departure times from official hotels to the airport/bus/railway station.
  - Appropriate and reliable local transportation between official hotel(s) and Venue and between sites for the duration of the Event and three (3) days prior the beginning of the Event.
- Free secretarial service at the Event Venue(s) for the conduct and recording of the Event.
- Training zone. Free use of the Event Venue for training on the day before match and on the match day during the European Qualification rounds and three (3) days prior to beginning and during of the Event.
- Venues (as detailed in the staging agreement). The venue should accommodate at least 450 spectators.
- Equipment, certificates,
- Arrangements and decoration for venue look, including the cost of advertising boards for FINA, any FINA-appointed WPWL Title Partner and Official Sponsors/Suppliers *
- Acquisition of official material and technical equipment
- Expenses regarding competition venue, organisation, staff and auxiliary refereeing officials, official opening and closing ceremony and press conferences during the competition
- Production cost of print materials (poster, flyer, official programme, accreditations, tickets, etc.) in accordance with FINA Guidelines: [http://www.fina-brand.com/](http://www.fina-brand.com/)
- Look &Feel and signage
- Production cost of the flags. FINA flag, participating federations, (all) FINA delegates, (all) neutral referees.
• Medical expenses for First Aid and Medical Assistance
• Cost of the Doping Control tests
• Publicity for event on national scale
• Cost for hosting FINA and International Sponsor VIP’s lounge (with refreshment and catering)
• Cost of Host Broadcast Production and provision of the live streaming of games and TV Footage as set out herein
• Result and time keeping system and live scoring
• *Official Dinner/Lunch* shall be organized by the HMF and/or LOC during the Preliminary Tournaments and the Super Final for all the official persons and two members of the team delegations.

7.11.2. **Super Final only:**

• Board and lodging for 7 (plus the local team) teams (15 players, 4 officials, 1 referee, a total of 20 persons) for a maximum of 8 days and 8 nights if necessary. The Delegates and referees shall be accommodated in a different hotel from the teams.

• Board and lodging for the delegates as described and agreed in the staging agreement.

7.12. **Expenses of participating teams (men and women) in the Super Final:**

• Travel expenses for their own National team (including referee)

7.13. **Prize Money Distribution:**

7.13.1. **Super Final Men:**

• 1st Place 100'000.- USD
• 2nd Place 70'000.- USD
• 3rd Place 50'000.- USD
• 4th Place 35'000.- USD
• 5th Place 30'000.- USD
• 6th Place 25'000.- USD
• 7th Place 20'000.- USD
• 8th Place 15'000.- USD

\[\text{Total Prize Money:} \quad 345'000.- \text{USD}\]

7.13.2. **Super Final Women:**

• 1st Place 100'000.- USD
<table>
<thead>
<tr>
<th>Place</th>
<th>Prize Money</th>
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<tbody>
<tr>
<td>2nd</td>
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<td>8th</td>
<td>15,000.- USD</td>
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</tbody>
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345,000.- USD
8. **MEDICAL INFORMATION**

8.1. **Doping Control Testing**

- A minimum of two (2) urine tests per game must be conducted after each game. In the case of a tournament with multiple games, FINA will confirm the total number of tests. FINA may notify the HF/LOC if blood tests are necessary.
- Samples shall be analysed in a WADA-accredited laboratory and the laboratory must be request to forward the analytical results directly to the FINA Office.
- The original doping control forms shall be sent to FINA Office after the event by post mail.
- Please contact the Anti-Doping Department prior to the event for any questions you may have: antidoping@fina.org
- All accreditation cards of the players must be left at the jury table before the start of the presentation of the teams during the tournaments.

8.2. **Medical Services:**

First Aid for Teams & Spectators

- Adequate First Aid personnel (Medical Doctors and Nurses), facilities and equipment available at all times at the venue.
  - Single, preliminary matches: during training times, warming up and competition time
  - At tournaments: From the first official training day, during the trainings, and during the entire tournament including the training venues (also if the venue located separately from the main venue)
- Ambulance located at the competition venue.
- Designated hospital.
- First Aid facilities for players at the hotel.
- Ice container(s) must be sent up at the competition venue
9. **OTHER HOSTING INFORMATION**

9.1. **Accommodation:**

9.1.1. For the teams.

9.1.2. European Qualification. Accommodation and meals must be provided in a first class hotel upon the arrangement between the Federations. The Team Delegation will be accommodated in the same hotel in single and twin rooms as requested and agreed; the referees and the delegate(s) will be accommodated and the meals shall be served in a different hotel.

9.1.2.1. Meeting facilities. One (1) room shall be provided in the team hotel for the teams’ usage for video analyses (equipped with a big screen TV or a beamer, WIFI) for free of charge, one (1) day before and on the match-day (European Qualification Round 2).

9.1.3. Preliminary Tournaments and Super Final. Accommodation and meals must be provided in a first class hotel. The Team Delegation shall be accommodated in the same hotel in single and twin rooms; the referees and the delegate(s) will be accommodated and the meals shall be served in a different hotel.

9.1.3.1. Meeting facilities. At least one (1) room in the team hotel or one (1) room per team hotels for the teams’ usage for video analyses (equipped with a big screen TV or a beamer, WIFI) for free of charge for the duration of the Tournament and three (3) days prior the Tournament.

9.1.4. The expenses and quantities are upon the staging agreements.

9.2. **Food:**

- Quantity and quality must be guaranteed 3 times per day plus a snack prior to matches.
- Bottled (0,5L) water shall be provided during the training and competition time for each team from the first official day of the tournament during the trainings and matches.

9.3. **Entry and Results System:** A software system to be used for results, unless provided by or through FINA (subject to FINA’s availability). This information shall be provided in connection with the timing and data system to be approved by FINA three (3) months prior to the beginning of the Event (it applies only at the tournaments). If the FINA GMS is available for the Event, up to FINA’s sole decision, the HMF/OC/CITY shall use the FINA GMS in accordance with the FINA GMS Guidelines and Instructions regarding the complete entry and results system.

9.3.1. **Results.** The HMF and/or OC shall make all the results available on the internet via the Event website (to be confirmed).

9.3.1.1. The HMF and/or OC must operate the live scoring system of FINA and provide two operators per game during the game (s of the entire tournament.) (tbc)
9.3.1.2. Also, immediately after each game, a clear scan/photo of the signed original game sheet has to be sent to results@fina.org and waterpolo@fina.org. The excel standard game sheet can be sent to the same addresses on the day after the game has taken place. For all tournaments: At the end of each day a ranking, checked by the TWPC Commission, has to be sent to results@fina.org and waterpolo@fina.org. Following the Preliminary Round, at the end of each day, the overview of games for the next day has to be provided to the same addresses.

9.3.1.3. Also, within five (5) days of the conclusion of the Event, the HMF shall provide FINA, free of charge, copies of all the results of the Event, in such number and format as specified by FINA. WIFI access must be provided at the jury table, too.

9.4. Accreditation Cards. (This applies only at all tournaments, and preferable at the European Qualification Round matches) All the Team members (officials and athletes), FINA Delegates and Officials must receive and a personalized accreditation card with photo upon their arrivals. They layout and the accreditation strategy with the zones must be approved by FINA.

9.5. Sport presentation. The HMF and/or OC must work on the sport presentation concept with FINA. The final plan must be approved by FINA one (1) month prior the event. The HMF and/or OC must provide the service on their own cost, including moderator(s) and DJ(s) during all games. Further details and recommendations are below.

9.6. Tickets. The HMF and/or OC has the right to sell tickets on a reasonable price for each or selected sessions of the tournament. In this case, four (4) complementary tickets for each water polo session must be given for each participating team.
10. **MARKETING**

10.1. **FINA Logo and Brand Guidelines:**

- All information concerning the FINA Logo (and its placement within various materials) can be found inside the FINA Brand Guidelines. [http://www.fina-brand.com/download/fina-events/fina-water-polo-world-league](http://www.fina-brand.com/download/fina-events/fina-water-polo-world-league)

- All materials featuring FINA marks have to be sent to (waterpolo@fina.org) for approval, at least 20 days before the event:
  - Print materials (posters, flyers, etc…)
  - Venue signage (backdrops and boards)
  - Any other material featuring FINA marks

* The artwork for the Advertising Boards (2.5m x 0.8m) is available on the FINA On-Line Brand Guidelines: [http://www.fina-brand.com/](http://www.fina-brand.com/)

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**FINA MIKASA**

**Preliminaries Rights**

- FINA will retain the Title Partner rights for the WPWL.
- The National Federations may appoint local sponsors and suppliers for its home matches.

**Super Final Rights**

- FINA will retain the Title Partner rights for the WPWL.
- Other Marketing rights to be exploited by FINA and the National Federation as agreed.
- The National Federation may appoint local sponsors and suppliers and retain all income.
- The National Federation must follow the WPWL marketing programme.
- Clothing licensing rights retained by FINA.
- Exploitation to be decided case-by-case.
- All advertising in TV view must respect FINA’s standards at all venues.
- Only officially appointed Sponsors and Suppliers may have any form of identification at the competition venue.
- Product category exclusivity must be respected at the venue.
10.2. **FINA Official Suppliers** (see also Appendix 2)

All HF and/or LOC shall respect the Contracts of FINA regarding its Official Suppliers.

**MIKASA**

- FINA has granted MIKASA the exclusive worldwide rights to the Event within the Product Category of Water Polo Balls and related equipment including those for storing/carrying balls and for inflating balls ("MIKASA Product Category"). Such exclusive rights include the worldwide promotional advertising, merchandising and marketing rights in respect of the MIKASA Product Category.

- FINA shall provide a quantity of MIKASA water polo balls to be used exclusively at the Event. The HF/LOC shall contact the FINA Marketing Department if it wishes to receive a quote from MIKASA for additional balls.

- MIKASA shall have the exclusive right to exploit all merchandising rights and opportunities in relation to the Event in the MIKASA Product Category.

- The HF/LOC shall at its own cost provide MIKASA with the rights and opportunities set out in Appendix 2.

**Malmsten**

- FINA has appointed Malmsten as its Official Supplier within the product category, as defined in Appendix 2 ("Malmsten Product Category").

- Malmsten shall make available the products within its Product Category to the HF/LOC at wholesale prices. The HF/LOC shall contact the FINA Marketing Department if it wishes to receive a quote from Malmsten for equipment.

- The HF/LOC shall not be obliged to purchase such products from Malmsten. In this event the HF/LOC shall not appoint any competitor of Malmsten as a sponsor of the Event nor provide any competitor of Malmsten with any form of branding or identification at the Event on any products within the Malmsten Product Category. The HF/LOC may use his own material of the Malmsten Product Category provided that it has to be unbranded.
10.3. Signage

![Diagram of signage layout with FINAV, Mikasa, and Event labels]

(field of play)
11. Broadcast

11.1. Broadcast Rights:
- For the Preliminary round games only, the HF/OC may exploit the linear TV broadcast rights both in the host country and internationally. The HF/OC may however not exploit or grant the exploitation of any digital broadcast rights including streaming on any website or social media platforms (e.g. YouTube) without the prior written approval of FINA.
- For the Super Final, the HF/OC may only exploit the domestic linear TV broadcast rights (i.e. limited to the host country only). The HF/OC may however not exploit or grant the exploitation of any digital broadcast rights including streaming on any website or social media platforms (e.g. YouTube) without the prior written approval of FINA.
- For the Preliminary round games and the Super Final, any income from the exploitation of the linear TV broadcast rights granted by FINA to the HF/OC will be retained by the HF/OC.
- All international broadcast rights for the Super Final will be marketed centrally by FINA through its agent Eurovision/EBU.

11.2. Broadcast Coverage:
11.2.1. Preliminaries:
For Preliminary round games, the HF/LOC are obliged to secure TV production of the games, and to exploit the rights in the host country, and the opponent’s country, at minimum.
- The HF and/or LOC must provide FINA with an RMTP live stream (“Live Stream”) in H264 format at a bitrate of at least 5Mbs, of all home games to be shown on FINA.tv, FINA’s online digital OTT platform. Such Live Stream may be achieved with min. three (3) manned-cameras, mounted high above the centre line, on the pool deck level in the middle and behind one of the goal, following the action in the pool, however an even higher level of production with more cameras is welcomed.
- The HF and/or LOC shall also provide FINA with at least 10 minutes of high definition TV Footage (“Footage”) of highlights from each game, as well as the pre- and post-game interviews with coaches/players, in a digital format to be agreed with FINA.
- The HF and/or LOC shall confirm in writing to FINA the production of such Live Stream and Footage no later than thirty (30) days prior to the beginning of the Event.
- In the event that the HF and/or LOC does not confirm the production of the Live Stream and Footage by the deadline, FINA retains the right to appoint an entity to produce the Live Stream and the Footage at the cost of the HF and/or LOC.
- No later than three (3) days after the end of the Event, the HF and/or LOC shall deliver such Footage free of charge (marketing@fina.org or peter.hall@fina.org) and in a broadcast quality format (e.g. DNxHD or
H.264/MPEG4) to be agreed in advance with FINA.

- FINA shall have the right to broadcast and exploit the Live Stream and Footage worldwide and by any means.

- The live streaming signal is to be provided only for FINAtv. The OC cannot stream on any digital platforms (YouTube, FaceBook, etc). The exception is the Preliminary Game Phase (European Qualification Round 1-2) where the games can be streamed onto one digital platform which is in the ownership and under the edition of the HMF and/or OC, but geo-blocked to be viewable only in the country where the game is taking place.

11.2.2. **Super Final:**

For all rights and obligations, please refer to the Staging Agreement.

The HF/OC shall provide a live and continuous TV production of all games in accordance with the FINA TV Guidelines, incorporating live images in HD format, slow-motion replays and international sound in stereo (“TV Signal”).

- Minimum number of cameras, following FINA’s standard camera plan (see Appendix 4).

- Game data graphics package in English.

- FINA’s opening and closing sequence must be featured at the beginning and closing of each game broadcast and the FINA replay swipe shall be used for all transitions between live and replay action. (Files available for download from FINA’s online brand platform: www.fina-brand.com).

- The HF/OC shall also provide or procure that its appointed host broadcast production company shall provide:
  - Access to the TV Signal free of charge at the event site to FINA and/or its appointed agents
  - Details of the broadcast format of the TV Signal and broadcast running order.
  - Provision of commentary positions and assistance for other TV rights holders, if required, and at their cost according to a rate card approved by FINA.
  - The HF/OC shall cooperate fully with FINA and Eurovision/EBU for its on-site operations in relation to the international TV signal, as requested by FINA.

11.3. **FINAtv OTT Platform: Live Event Streaming Requirements:**

11.3.1. **FINAtv**:

FINA has appointed Deltatre as its partner for the management and operation of its OTT platform: FINAtv. Deltatre will coordinate directly with FINA event hosts on the technical set-up of the live streams for the FINAtv platform.

11.3.2. **Basic ingestion:**
Based on the available outbound bandwidth, choose the highest quality from below that you can reliably stream. Deltatre will automatically create all of the lower qualities. e.g. If you have 10M dedicated bandwidth for your encoder, you could safely choose to stream 1080p quality.

<table>
<thead>
<tr>
<th>Outbound bandwidth</th>
<th>Quality</th>
</tr>
</thead>
<tbody>
<tr>
<td>&lt; 5Mbps</td>
<td>720p</td>
</tr>
<tr>
<td>5Mbps – 10Mbps</td>
<td>1080p</td>
</tr>
</tbody>
</table>

11.3.3. **Select your Encoder:**

Deltatre supports encoders creating RTMP video streams. The encoder shall be configured to send a single bitrate mezzanine stream to the cloud where it will be converted to adaptive streaming (multiple bitrates). Possible software encoders are Adobe FMLE (free download: https://adobe-flash-media-live-encoder.en.lo4d.com), Wirecast, Wowza or Teradek and Elemental in Hardware. Please note that it is not possible to embed another media player in the FINAtv platform, a dedicated live stream must be provided.

In order to be compatible with the Deltatre ingest service, each encoder should be configured in the following way:

11.3.4. **Encoder settings:**

- **Protocol:** RTMP Flash Streaming H.264, 4.1
- **Video Codec:** H.264, 4.1
- **Frame Rate:** up to 60 fps
- **Keyframe frequency:** do not exceed 4 seconds
- **Audio Codec:** AAC
- **Bitrate encoding:** CBR
- **Video bitrate:** up to 10Mbps
- **Pixel Aspect Ratio:** Square
- **Frame Types:** Progressive Scan, 2 B-Frames, 1 Reference Frame
- **Entropy coding:** CABAC
- **Audio sample rate:** 48 KHz (alternatively 44.1 KHz)
- **Audio bitrate:** 256 Kbps stereo (can be reduced if the available bandwidth is not sufficient, but not less than 128 Kbps)

11.3.5. **Points of Contact:**

All communication concerning the technical aspects of the live streams, including conducting tests, should be addressed to Andrea Bava andrea.bava@deltatre.com and should be provided at least 5 working days prior to the start of the event.

If there is any change to the competition schedule (e.g. any delay, postponement or cancellation for any reason) which impacts the live stream, or any technical issue occurs during the live stream, please immediately communicate the details to finatv.operators@deltatre.com, and on Skype: d3.diva.support
12. **BRANDING**

The new edition (v. 1) of the FINA Water Polo World League branding guidelines is available at the following link: 

All materials must be carefully reviewed. All marketing materials shall reflect this guidelines. There is some freedom in the choice of an image (i.e. poster), the general look and field should be the same across all events. Before going to production each element must be approved by FINA.

Additional elements will be created for the SF.

13. **COMMUNICATION**

13.1. **Web:**

The official website of the event is [www.fina.org](http://www.fina.org). FINA may ask special information regarding national team members or asks for interviews, photos. Video materials.

13.2. **Press operations:**

Get in contact with the FINA Press Department: press@fina.org / media@fina.org

The HF/LOC must appoint a Press Officer:

- English-speaking
- Professional journalism background
- Excellent knowledge of water polo

The HF/LOC must arrange Press facilities as follows:

- Press working room with wifi for the media
- Press tribune or tables
- Press conference room

The HF/LOC has to supervise the Media Accreditation procedure.

The HF/LOC has to provide internet access for the FINA Delegate and media.

The HF/LOC must provide the following WPWL information:

- Match schedules
- Team information
- Venue information
- Game sheets: Signed PDF & EXCEL (must send to results@fina.org)
- Daily Rankings (for Tournaments)
• At least 3 high-definition action photos per game

13.3. **Official Event Program:**
13.3.1. It is a recommendation at the preliminary match phases. Content must be approved by FINA Communication Department (press@fina.org)
13.3.2. It is mandatory at the Preliminary Tournaments and at the Super Final. Content, layout, number of copies must be approved by FINA Communications Department.

13.4. **Presskit:**
13.4.1. It is mandatory to provide a press kit at the Preliminary Tournaments and the Super Final by the HMF and/or LOC. Content, size, layout, quantity, the way of distribution shall be approved by FINA Communications Department.

13.5. **Press conference:**
• Location: TBD at each organisation at the Preliminary Matches
• Location: near the venue, easy access, parking
• Exactly 5 minutes after the end (two coaches, Player of the Game, one player from the opponent team) at the Preliminary matches (European Qualification)
• Moderator allows 2 questions per person
• Must be a part of the TV Broadcast signal and also the live streaming signal if there is no broadcasting

13.6. **Public Relations:**
• The National Federation must appoint a Public Relations Manager who must co-operate closely with the Press & Communications Director to ensure the best possible promotion of the event in the host country.
• The Public Relations Manager will also act as the liaison with the VIPs, city authorities and sponsors.

13.7. **Promotion:**

The HF and/or LOC must promote the WPWL to:
• Member clubs
• National & local media
• Public authorities
• Schools & colleges
• The local community
The HF and/or LOC must produce print materials using the WPWL logo
- WPWL match posters
- Match programmes
- Final Report

13.8. **Social Media:**

- FINA is currently active on several social media channels, each of which having its own dedicated strategy and thus tailored content: facebook.com/fina1908; twitter.com/fina1908; instagram.com/fina1908; youtube.com/fina1908; flickr.com/fina1908; WeChat: finaCHN1908
  - Toutiao: http://www.toutiao.com/m1558933989129217/
  - Youku: http://sports.youku.com/fina;
  - Weibo: http://www.weibo.com/fina1908
- **FINA Rules** must be respected while producing any social media content. In particular, we would like to draw your attention to the following FINA Constitution article on Discrimination (FINA C 4):
  - “FINA shall not allow any discrimination against national Federations or individuals (competitors, officials, judges, delegates, etc.) on the grounds of race, gender, religion, or political affiliations.”
- While producing any social media content, please make sure that it does not interfere with the athletes’ preparation, training and competition, nor the general smooth-running of the Event itself.
- All multimedia content produced by the HF/LOC is welcomed by FINA to share and/or upload on its own channels provided that FINA Rules as well as FINA Corporate Identity are respected. Please communicate with press@fina.org / marketing@fina.org before starting the production of any content.
- The official hashtags on all social media channels to be used for the FINA Water Polo World League 2018 are the following:
  - #FINAWaterPolo, #waterpolo and/or #WPWL18
- Additional hashtags such as #cityname2019, #cityname19 or #cityname may be used freely on the organiser’s channel(s), bearing in mind that the shorter & simpler the hashtag is, the better it will work with the audience.
- Please communicate the channel(s) as well as any additional hashtag(s) intended to be used for this event with FINA Social Media as early as possible per email (socialmedia@fina.org).
- Match of the Week promotion powered by FINA
- Player of the Game
13.9. **Photos:**

13.9.1. **General**

- Photos must be sent in high definition, with the highest quality possible for both on print and digital use. Files can be transmitted by wetransfer.com, Dropbox or any similar website.

- Photographer(s) credit (either names or HF/LOC) must be communicated along with the pictures when transmitted to FINA.

- No watermark.

- All photos transmitted to FINA may be used for editorial purposes on the FINA website & for FINA publications, except otherwise previously agreed with the FINA Communication Department/FINA Marketing Department.

- Additionally to the above photos requirement, it would be appreciated to receive some photos featuring FINA sponsor logos, an overview of the pool and the spectators.

13.9.2. **Preliminary Games**

- Send at least 10 action photos per game. Pictures should be sent to media@fina.org and socialmedia@fina.org and waterpolo@fina.org at latest the day after the competition.

13.9.3. **Preliminary Tournaments / Super Final**

- Send at least 1 action photo per game. Pictures should be sent to media@fina.org and socialmedia@fina.org and waterpolo@fina.org at latest 2 hours after the end of the last game during the Preliminary Rounds and following each game from the Quarter Final Round on.

- Send a selection of photos of the opening ceremony at latest 2 hours after the conclusion of the ceremony.

- Send a selection of photos of the medallists & trophy winners at latest 2 hours after the end of the awarding ceremony.
14. SPORTPRESENTATION

The HMF and/or OC must work on the sport presentation concept with FINA. The final plan must be approved by FINA one (1) month prior the event. The HMF and/or OC must provide the service on their own cost, including moderator(s) and DJ(s) during all games.

The technical equipment (sound, show lights, effects, decoration), flow of the presentations, awarding ceremonies depend on the discussion of the HMF and/or OC and FINA. The final plan must be approved by FINA and must be coordinated with the FINA Technical Delegates on the Tournament. General recommendation is attached.

14.1. Flow of the matches at the Preliminary matches

14.1.1. Time schedule before the game

<table>
<thead>
<tr>
<th>Count-down</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>90-120 min to start</td>
<td>Arrival of the teams to the Venue</td>
</tr>
<tr>
<td></td>
<td>Arrival of the referees and delegates to the Venue</td>
</tr>
<tr>
<td></td>
<td>Final team lists to be entered to the live scoring program and onto the official game sheet</td>
</tr>
<tr>
<td>60 min to start</td>
<td>Warm up of the teams</td>
</tr>
<tr>
<td></td>
<td>Delegate arrives to the Jury table for the final check</td>
</tr>
<tr>
<td>30 min to start</td>
<td>Referees arrive at the pool deck, ready for the match</td>
</tr>
<tr>
<td>20 min to start</td>
<td>Tv signal</td>
</tr>
<tr>
<td>12 min to start</td>
<td>The referees call out the teams and lead them to the call room</td>
</tr>
<tr>
<td>10:30 min to start</td>
<td>Short version of the FINA anthem as start of the Presentation (audio: FINA Anthem, Beginning)</td>
</tr>
<tr>
<td>09:30</td>
<td>Presentation of the Game (audio: speaker)</td>
</tr>
<tr>
<td>09:15</td>
<td>Introducing the referees and the delegate</td>
</tr>
<tr>
<td>09:00</td>
<td>Marching of the teams (audio: Heart in Hand) (one by one presentation 3-5 sec per player)</td>
</tr>
<tr>
<td></td>
<td>Team Blue comes first</td>
</tr>
<tr>
<td>06:45</td>
<td>National Anthem (audio: short version) of Team Blue</td>
</tr>
<tr>
<td>05:30</td>
<td>National Anthem (audio: short version) of Team White</td>
</tr>
<tr>
<td>04:14</td>
<td>Teams cross and go to bench</td>
</tr>
<tr>
<td>03:00</td>
<td>Final preparation in the water</td>
</tr>
<tr>
<td>00:30</td>
<td>Teams ready for the swim off (audio: Cave Area)</td>
</tr>
<tr>
<td>00:00</td>
<td>Music off, Kick Off</td>
</tr>
</tbody>
</table>
14.1.2. **Time schedule after the game**

<table>
<thead>
<tr>
<th>Count-down</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>00:00</td>
<td>End of the Game – referees call the team out from the water for the Player of the Game Presentation</td>
</tr>
<tr>
<td>00:30</td>
<td>Music (audio: Heart in Hand)</td>
</tr>
<tr>
<td>01:15</td>
<td>Announcing the Player of the Game (audio: speaker), photo</td>
</tr>
<tr>
<td>01:45</td>
<td>Team crosses and shake hand, leave to the benches to dress and leave the pool deck</td>
</tr>
<tr>
<td>03:30 – 07:00</td>
<td>Pool deck Interviews: two coaches and the Player of the Game (audio: moderator, coaches, player's voice)</td>
</tr>
</tbody>
</table>

14.2. **Time Schedule during tournaments (preliminaries and Super Final)** (to be discussed with the HMF and/or LOC)

<table>
<thead>
<tr>
<th>Count-down</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>90-120 min to start</td>
<td>Arrival of the teams to the Venue</td>
</tr>
<tr>
<td></td>
<td>Arrival of the referees and delegates to the Venue</td>
</tr>
<tr>
<td></td>
<td>Final team lists to be entered to the live scoring program and onto the official game sheet</td>
</tr>
<tr>
<td>60min to start</td>
<td>Warm up of the teams at the training pool</td>
</tr>
<tr>
<td>30min to start</td>
<td>Delegate and Referees arrive at the pool deck, ready for the match</td>
</tr>
<tr>
<td>12 min to start</td>
<td>The referees call out the teams and lead them to the call room</td>
</tr>
<tr>
<td>10:30 min to start</td>
<td>Short version of the FINA anthem as start of the Presentation (audio: FINA Anthem, Beginning)</td>
</tr>
<tr>
<td>09:30</td>
<td>Presentation of the Game (audio: speaker)</td>
</tr>
<tr>
<td>09:15</td>
<td>Introducing the referees and the delegate</td>
</tr>
<tr>
<td>09:00</td>
<td>Marching of the teams (audio: music chosen by the teams) (procedure tbd)</td>
</tr>
<tr>
<td>06:45</td>
<td>National Anthem (audio: short version) of Team Blue</td>
</tr>
<tr>
<td>05:30</td>
<td>National Anthem (audio: short version) of Team White</td>
</tr>
<tr>
<td>04:14</td>
<td>Teams cross and go to bench</td>
</tr>
<tr>
<td>03:00</td>
<td>Final preparation in the water</td>
</tr>
<tr>
<td>00:00</td>
<td>Music off, Kick Off</td>
</tr>
</tbody>
</table>
14.3. **Flow of the sport presentation**

14.3.1. Example. Up to the discussion of the HMF and/or LOC and FINA.

14.4. **“Player of the Game” Award**

After each game the best performance is going to be chosen and awarded by the delegate of the match. Please see also above at the schedule. The representative of FINA or the HMF and/or LOC will hand over the price which are a certificate of FINA (printed out at the Venue, FINA brand guideline) and a present provided by the HMF and/or LOC. A high quality of the photo shall be taken from the Player of the Game and the Presenter and sent to the relevant address (see above). The presentation must be a part of the broadcasting or livestreaming.

14.5. **Awarding ceremonies at the Preliminary Tournaments**

as set out in the FINA Rules. The presentation of all prizes and medals to be the sole prerogative of the FINA President or in his place the official FINA Representative. The FINA President may at his discretion invite other persons, on the advice of the HMF and/or OC, to make presentations. The HMF and/or OC must provide 23 set of medals (gold, silver, bronze), plus trophies of MVP of the Bronze Game, MVP of the Final, Best Player, Best Goalkeeper, Top Scorer. The layout must be according to the FINA brand guideline and approved by FINA. FINA awards the Player of the Game award after each game. The HMF and/or OC has the right to provide local presents/gifts as a promotion of the host city.
Appendix 1 – TEMPLATE WPWL INFORMATION SHEET

<table>
<thead>
<tr>
<th>Event: Europe Preliminary Games</th>
<th>Men: _____</th>
<th>Women: _____</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teams:</td>
<td>__________ vs. __________</td>
<td></td>
</tr>
<tr>
<td>Date:</td>
<td>__________</td>
<td>Time: ______</td>
</tr>
<tr>
<td>City/Country:</td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td>Contact E-Mail:</td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td>Emergency Mobile Local OC:</td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td>Arrival Airport:</td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td>Name &amp; Address of the Competition venue:</td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td></td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td>Hotel for Teams:</td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td></td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td>Hotel for Referees &amp; FINA Delegate/s:</td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td></td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td>Technical Meeting:</td>
<td>Date: _____</td>
<td>Time: _____</td>
</tr>
<tr>
<td>Doping Control by:</td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td>FINA Delegate:</td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td>Neutral Referees (Country):</td>
<td>____________________________ (___)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>____________________________ (___)</td>
<td></td>
</tr>
<tr>
<td>Broadcasting/Streaming:</td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td></td>
<td>____________________________</td>
<td></td>
</tr>
<tr>
<td>Additional Information:</td>
<td>____________________________</td>
<td></td>
</tr>
</tbody>
</table>
Appendix 2 - FINA OFFICIAL SUPPLIERS RIGHTS AND OPPORTUNITIES

A. MIKASA has the following rights related to the Event:

1. Product Category Exclusivity
   MIKASA has been granted the Product Category Exclusivity for the following products (“MIKASA Product Category”):
   - Water Polo Balls and related equipment including those for storing/carrying balls and for inflating balls.

2. Use of Logo and Designations
   - Event Logo – The right to use the Event Logo for promotional, advertising and sales purposes, but always in conjunction with a Designation.
   - Designations – The right to use the following designations for promotional, advertising and sales purposes: “Official FINA Supplier”, “Official Event Supplier” and “Official FINA Water Polo Ball”.

3. Advertising Signage
   The right to have the MIKASA Name and/or Logo on 1 poolside advertising board (size to be determined but in any event the same size as granted to other sponsors of similar level) in the secondary configuration at each competition pool.

4. Other Signage and Recognition
   - Scoreboard/Video Board - MIKASA Name and/or Logo or commercial (30 seconds) to be displayed on the scoreboard or video board of the Venues before or after each Water Polo competition session.
   - Ball Bags - MIKASA Name and/or Logo on ball bags, subject of supply of such ball bags by MIKASA.
   - Ball Racks - MIKASA Name and/or Logo on ball racks, subject of supply of such ball racks by MIKASA.

5. Internet
   MIKASA Name and/or Logo to be displayed on the official Event website, with a hyperlink to MIKASA’s website.

6. Tickets / Passes
   - Four (4) complimentary best-seated tickets for each water polo session.
   - The option to purchase additional tickets on a priority basis as to be agreed with the HF.
   - A reasonable number of VIP and service accreditations to be agreed with the HF.
   - A reasonable number of parking passes to be agreed with the HF.

7. Print Material
   - Advertisement – One (1) page for advertisement in any official Event programme.
   - Composite Page - MIKASA Name and/or Logo on the composite page of any official Programme and Bulletin.

8. Media & Press
   The right to distribute press releases and press packs at the Venue as to be agreed with the HF.
9. Miscellaneous Rights
- Merchandising Rights - The right to use the Event Marks on MIKASA products in the Product Category only for sale to the public.
- Premiums - The right to give away or sell at a subsidised price “premiums” in close conjunction with the products in the Product Category and subject in all cases to the provisions of FINA’s standard premiums guidelines (copies of which are available from FINA on request).
- Display/Franchise Facilities - The right to display, sample and/or sell MIKASA’s Products at the Venues as to be agreed with FINA. Any space at the venue shall be provided free of charge, the costs of any infrastructure, utilities and operation shall be borne by MIKASA.
- Spectator Activities - The right to run activities that engage the spectators at the Event, as to be agreed with the HF.
- Social Function Invitations - The right to receive a limited number of invitations to attend any official social functions organised by FINA and/or the HF.
- Awards Ceremonies - The right to provide and present awards as to be agreed with FINA and the Federation (e.g. Player of the tournament, MVP per game, Leading goal scorer, fastest goal, MIKASA “dream” team, etc.).

B. Malmsten has the following rights related to the Event:

1. Product Category Exclusivity
Malmsten has been granted the Product Category Exclusivity for the following products (“Malmsten Product Category”):
- Water Polo Field of Play Markings (excluding cones and other markings)
- Water Polo Goals and Nets
- Water Polo Referee Catwalks
- Water Polo Ball Release System (excluding pool-deck / underwater anchor points)

2. Designations
The right to use the following designations for promotional, advertising and sales purposes:
“Official FINA Supplier” and “Official Event Supplier”.
Appendix 3 – STANDARD CAMERA PLAN (higher standard)

<table>
<thead>
<tr>
<th>Camera</th>
<th>Lens</th>
<th>Mounting</th>
<th>Location</th>
<th>Coverage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>33:1</td>
<td>Tripod fixed</td>
<td>High stands - Centre line</td>
<td>Master wideshots match coverage</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Master wideshot shot of pool</td>
</tr>
<tr>
<td>2</td>
<td>65:1</td>
<td>Tripod fixed</td>
<td>High stands - Centre line</td>
<td>Master close-up match coverage</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Celebration shots</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Personality close-up</td>
</tr>
<tr>
<td>3</td>
<td>65:1</td>
<td>Tripod fixed</td>
<td>Low stands - Centre line</td>
<td>Low action close-up</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low Personality shots</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Exclusion close-up</td>
</tr>
<tr>
<td>4</td>
<td>65:1</td>
<td>Tripod fixed</td>
<td>High behind goal</td>
<td>Behind goal replay action</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Beauty shot</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Super SloMo</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Crowd</td>
</tr>
<tr>
<td>5</td>
<td>18:1</td>
<td>Hand held</td>
<td>Pool dock</td>
<td>Close-up team benches</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Close-up coach</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Low personality shots</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Crowd</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Interviews</td>
</tr>
<tr>
<td>6</td>
<td>Mini lens</td>
<td>Hand held perscope</td>
<td>Pool dock</td>
<td>Data graphics background</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Match start – ball holder drop</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Under water action</td>
</tr>
</tbody>
</table>
Appendix 4 – AGENDA TECHNICAL MEETING

1. Roll Call

2. Welcome
   2.1. National Federation or OC Event
   2.2. FINA Welcome
      FINA TWPC Delegate
   2.3. Referees
      Neutral Referees
   2.4. Introduction of National Federation or OC Officials

3. Teams
   3.1. Team List – thirteen (13) only (Attachment 1*)
   3.2. Swimwear, Caps, Team Bench
      3.2.1. Swimmer – type, same
      3.2.2. Caps – requirements, number of sets
      3.2.3. Team Bench – dress number on bench three (3) officials and six (6) substitutes and two seats for max. 2 persons / medical assistance separate from the bench

4. Competition Schedule & Classification of Team
   4.1. Classification of Teams
      4.2.1. Points Score and Results
      4.2.2. Penalty Shoot-out
      FINA WP11.3 (Attachment 2*)

5. Dressing Rooms, Warm Up, Presentation and Exit of Teams
   5.1. Dressing Rooms
   5.2. Warm Up
      5.2.1. Warm Up Swimming Pool
      5.2.2. Call of Teams (15 min before the kick-off)
5.3 Presentation of Teams
   5.3.1 Call Room
   5.3.2 Presentation Procedure
       5.3.2.1 Order – first named team to wear white caps accordingly will enter FOP second (TBD at each occasion)
       5.3.2.2 Ends – first named team to start from left of official table (TBD)
       5.3.2.3 National anthems of both teams (short version)
       5.3.2.3 Teams Cross
5.4 Player of the Game awarding ceremony (latest 1 min after the end of the game, line up of both teams, awarding and shake hands)
5.5 Press conference
   - Location: TBD at each organization
   - Exactly 5 minutes after the end (two coaches, Player of the Game, one player from the opponent team)
   - Moderator who points the 2 questions per person
5.5 Exit of the Teams

6. Disciplinary Rules
   6.1 Regulations for Disciplinary Actions in Water Polo at FINA Events (Attachment 3*)
   6.2 Protests (Attachment 4*)
   6.3 Notification of Sanctions

7. Doping Control Protocol
   7.1 Procedure & Testing

8. Officiating
   8.1 Instructions to Referees
       8.1.1 Conduct and Control of Coaches, Officials and Players (Attachment 5*)

9. Result Services

10. Seating

11. Other
   11.1 Video Recording
   11.2 Transportation
11.3 Training Schedule (if appropriate)
11.4 Other

*Attachments will be provided to the organisers directly.