



# **JAPAN OPEN 2018**

## **FINA Artistic Swimming World Series Event**

### **THE 94th JAPAN ARTISTIC SWIMMING CHAMPIONSHIPS**

**April 27(Fri) – 30(Mon), 2018**

### **Bulletin # 2**

Thank you very much for your preliminary entry. We have already received response from Austria, Belarus, Czech, France, Germany, Greece, Hungary, Indonesia, Kazakhstan, Korea, Malaysia, Netherlands, Singapore, Spain, USA, Vietnam and Japan.

**DATES of COMPETITION:** April 27-30, 2018

- SCHEDULE:** April 25 (Wed)   Arrival in Japan  
  Official Training in the afternoon
- (Tentative)**
- April 26 (Thu)           Official Training  
                                  Team Leaders Meeting
- April 27 (Fri)   Official Training  
                          Judges Meeting  
                          Competition Day 1  
                          Technical Solo, Awards Ceremony  
                          Technical Team, Awards Ceremony
- April 28 (Sat)       Competition Day 2  
                          Technical Duet, Technical Mixed Duet, Awards Ceremony  
                          Free Solo Preliminary  
                          Highlights, Awards Ceremony
- April 29 (Sun)   Competition Day3  
                          Free Duet Preliminary  
                          Free Mixed Duet, Awards Ceremony  
                          Free Team, Awards Ceremony
- April 30 (Mon)   Competition Day4  
                          Athlete parade  
                          Free Combination, Awards Ceremony  
                          Free Solo, Awards Ceremony  
                          Free Duet, Awards Ceremony
- May 1 (Tue)       Departure from Japan



**MEETING:** Team Leaders' Meeting April 26<sup>th</sup> 15:00-  
**(Tentative)** Judges Meeting April 27<sup>th</sup> 10:30-

**POOL SITE:** Tokyo Tatsumi International Swimming Center  
2-8-10 Tatsumi Koto-ku, Tokyo 135-0053, JAPAN

**VENUE INFORMATION:** Indoor Main Pool (50m×25m, depth 2.0-3.0m), roped 30m

**PROGRAM:** Technical Solo, Free Solo, Technical Duet, Free Duet, Technical Mixed Duet, Free Mixed Duet, Technical Team, Free Team, Free Combination and Highlight Routine.

**RULES:** This competition will be held under FINA Rules 2017-2021.  
In case more than one entry per nation swim the event, only the best one will be allowed to the podium.

**DOPING CONTROL:** According to FINA Rules.

**ENTRIES:** Two Technical Solos, Two Free Solos, Two Technical Duets, Two Free Duets, One Technical Mixed Duet, One Free Mixed Duet, One Technical Team, One Free Team, One Free Combination and One Highlight Routine.  
The maximum number of athletes entered per National Federation shall be twelve (12). If a federation participates in Mixed Duet, the maximum number of athletes is fourteen (14).

**DRAW:** The draw for all sessions except SOLO Free Final and Duet Free Final will be done on April 26th at Team Leaders' Meeting.

**SCORING:** Scoring for the free routines will be according to the FINA Rule 2017-2021 AS 17.2.  
Scoring for the technical routines will be according to the FINA Rule 2017-2021 AS17.3.

**AWARDS:** 1<sup>st</sup> – 3<sup>rd</sup> place of each event shall be awarded respectively.  
In case more than one entry per nation swim the routine, only one team per nation will be awarded on the podium and will receive a medal.

**FINA Technical Delegate :**Ms. Lisa Schott

**FINA Evaluator:**Ms. Lou Xi

**JUDGES:** Each participating federation may send 2018 FINA listed judge(s) and a practice judge at your own expenses. Judge(s) must have passed the FINA Judges Test (Exam) at one of the FINA Artistic Swimming Judges Certification Schools.

**JUDGES CLINIC:** April 26<sup>th</sup>, 2018 16:30-18:00  
Lecturer: Ms. Luo Xi



### **MUSIC INFORMATION: CD**

Please send us your CD latest day April 10<sup>th</sup>, 2018 to the OC.

The OC Address: Akira YOSHIKE

The Nikkansports News

3-5-10 tsukiji chuo-ku TOKYO 104-8055 JAPAN

\* CD must contain only one routine per CD.

\* CD must be individually labeled with name of the swimmers, name of the Routine, name of the Federation and the title & the length of music.

Team Managers / Coaches are responsible for labeling three individual discs (CD) for each routine as to speed, name of the competitor and national federation. Team Managers / Coaches are responsible for labeling three individual discs for each routine as to speed, name of the competitor and national federation. In all other circumstances if the sound reproduction is not working, the Team Manager is entitled to bring immediately two additional discs of the music. If the two additional discs fail again, the competitor is disqualified.

### **AIRPORT&TRANSPORTAION;**

- Official Arrival/Departure Airport  
NARITA International Airport (NRT) or HANEDA International Airport (HND)
- Transportation  
The organizer is responsible for the local transportation within Japan.  
(NARITA or HANEDA International Airport ~ Official Hotel, Hotel ~ Venue)

### **OFFICIAL HOTELS:**

Tokyo Bay Ariake Washington Hotel  
3-7-11 Ariake, Koto-ku, Tokyo, JAPAN 135-0063  
Tel: +81 3 5564-0111 Fax: +81 3 5564-0525

### **ACCOMMODATION:**

Single Room JP\22,000 (per person, tax inclusive)  
Twin Room (used by 2 persons) JP\20,000 (per person, tax inclusive)  
Fourth Room (used by 3or4 persons) JP\19,000 (per person, tax inclusive)

- The above rate includes 3 meals per day and local transportation.
- Other expenses – extra meals, snacks, personal expenses (hotel services; room service, telephone, mini bar, etc.) and etc. are to be covered by each team
- We do our best to accommodate all requests whenever possible, but please note that requests are not guaranteed and are subject to availability.

**VISA:**

In order to comply with the VISA arrangement regulations in Japan, required documents must be provided as needed for prospective participants, both the officials and the athletes. For those who need to get the VISA, please send the following information by FAX or e-mail to us by March 24th, 2018. We advise you to send it well prior to the due date because it may take longer depending on countries and regions of each team in some cases. Organizing committee shall not be responsible for failure of visa acquisition if any, due to delay by any Federation in visa application process.

- (1) Name (Please put surname and given name in the order of what is mentioned in your passport)
- (2) Gender
- (3) Date and year of birth
- (4) Age
- (5) Nationality
- (6) Affiliation (the entity you belong to, such as the name of Federation)
- (7) Position (players, coach, team official, etc.)
- (8) The date of arrival at and departure from Japan and flight schedule
- (9) The address the Invitation Letter to be sent (street address, not post code)
- (10) Copy of Passport

\*You can fill out No. (1) -(9) on VISA Request Form.

\* For information on which countries and regions need to acquire VISA to enter Japan and required documents for VISA acquisition, please visit the website of the Ministry of Foreign Affairs of Japan at;

<[http://www.mofa.go.jp/j\\_info/visit/visa/index.html](http://www.mofa.go.jp/j_info/visit/visa/index.html)>

**ACCREDITATION:**

Every team member will be required to wear AD with photograph at the Venue. In order to make the accreditation procedure more convenient, please email all the members' (swimmers, officials) photographs in jpg. (Size: 4.5 heights by 3.5cm width/ 200KB~1MB) no later than March 24<sup>th</sup>, 2018 to the following:

Artistic Japan Open 2018

Email: [artisticjapanopen@nikkansports.co.jp](mailto:artisticjapanopen@nikkansports.co.jp) / [synchrojapanopen@gmail.com](mailto:synchrojapanopen@gmail.com)

\*Please indicate the country (3 letters) and respective member's name in every file name.

Ex. JPN Yuko Shimoda.jpg

**DEADLINES:**

Preliminary entry Form: February 14<sup>th</sup>, 2018

Final entry Forms: March 24<sup>th</sup>, 2018

Music CD: April 10<sup>th</sup>, 2018

Accreditation: March 24<sup>th</sup>, 2018

Final Hotel Accommodation: March 24<sup>th</sup>, 2018

Travel Form: March 24<sup>th</sup>, 2018

VISA Request Form: March 24<sup>th</sup>, 2018



We are looking forward to your participation.

**INQUIRIES:** Please address the inquiries regarding the Championships by e-mail or fax to the following

**For inquiries regarding the Championships**

ORGANIZING COMMITTEE  
Artistic Japan Open 2018  
E-mail: [artisticjapanopen@nikkansports.con.jp](mailto:artisticjapanopen@nikkansports.con.jp)  
Fax: +81-3-5550-8912

**For inquiries regarding VISA, accommodation and transportation**

KEIO TRAVEL AGENCY  
Swimming Department  
2-3-10-2F, Shinjuku, Shinjuku-Ku Tokyo, Japan160-0022  
E-MAIL: [synchro.swim@keio-kanko.co.jp](mailto:synchro.swim@keio-kanko.co.jp)  
FAX: +81-3-5379-0740

## **ORGANIZATION**

TITLE: FINA ARTISTIC SWIMMING WORLD SERIES 2018 – TOKYO(JPN)

DATE: COMPETITION: April 27 (Fri) – 30 (Mon), 2018  
OFFICIAL TRAINING: April 25-27 (Fri), 2018

PLACE: Tokyo Tatsumi International Swimming Center

Address: 2-8-10 Tatsumi Koto-ku, Tokyo 135-0053 Japan

ORGANIZER: JAPAN SWIMMING FEDERATION

AUSIPICES: NIKKAN SPORTS

PRESIDENT: Tsuyoshi AOKI

ORGANIZING COMMITTEE: ARTISITC SWIMMING COMMITTEE  
JAPAN SWIMMING FEDERATION

CHAIRPERSON of ORGANIZING COMMITTEE: Koji SUZUKI

VICE-CHAIRPERSON of ORGANIZING COMMITTEE: Miwako HOMMA

HEADQUATERS: Tokyo Tatsumi International Swimming Center  
2-8-10 Tatsumi Koto-ku, Tokyo 135-0053 Japan  
Tel: +81-3-5569-5930

**\*This number can be used only April 27-30**

CONTACT PERSON: Shoko TERAOKA

The international section of Japan Artistic Swimming Committee  
Cell Phone: 090-4920-7756

## **ACCOMMODATION and MEAL**

1.HOTEL: Tokyo Bay Ariake Washington Hotel

Address: 3-7-11, Ariake , Koto-ku, Tokyo, 135-0063, Japan

Phone: +81-3-5564-0111

Fax: +81-3-5564-3210

### 2. MEAL /RESTAURANT

Breakfast: April 26 - May 1 06:00 – 08:00 , close at 8:00

Restaurant at the Hotel, 3<sup>rd</sup> Banquet hall

Lunch : April26 – April 30 11:00 - 14:30 (Last order), close at 15:00

Restaurant at the Swimming Center, 1<sup>st</sup> Floor

\*Please show us your AD card at every lunch

April24 – April 25 11:00 - 14:00 (Last order), close at 14:30

Restaurant at the Hotel, 1<sup>st</sup> Floor

Dinner : April 24 - May 1 17:30 – 21:00 (Last order), close at 21:30

Restaurant at the Hotel, 1<sup>st</sup> Floor

### 1. CHECK-IN AND CHECK-OUT

Check-in Time: 14:00 Check-out Time 10:00

### 2. PERSONAL EXPENSES

The accommodation fee does not include extra room charge for late check-out/ extra meals, snacks, personal expenses (hotel services; laundry, room service, telephone, mini bar, etc.) and please make sure to settle your personal expenses at the front cashier and to return your key (card Key) when you check out.

### 3. WI-FI

It is FREE of Charge and available only in a room with a password. You will find a password given for each room. (WI-FI is not available any other places like a lobby and restaurant.)

#### 4. MONEY EXCHANGE

You could get a currency exchange at the Hotel. If you need the guidance regarding the exchange, please visit an information desk established either at the Hotel or at the Swimming Center.

#### 5. TIPS (GRATUITY)

TIPS are not mandatory in Japan.

#### 7. VALUABLES

The organizing committee will not be responsible for any loss of cash and valuables. Please ask the front desk to keep your cash and valuables if necessary (there is no safety box in a room).

### **TRANSPORTATION**

Shuttle bus transportation will be provided between the hotel and the pool during April 25 – 30.

- Please refer to the Time table of Hotel Shuttle as attached.
- As there are some possibilities of time schedule change, we would like to suggest you to check the updated schedule (Information Board at the hotel and the Swimming Pool)
- **The bus will depart on time.** It is your responsibility to find other transportation, if you miss the bus. And if the bus is full, please take the next one. (The Organizing Committee will not cover extra expenses.)
- The bus schedule might be changed depending on the traffic condition.

### **POOL REGURATION**

1. The AD card must be worn always to move around the venue.
2. Everyone on the pool deck may wear beach sandals or indoor white shoes.
3. Keep your valuables on your responsibility.
4. Swimmers must wear uniforms in the audience area.  
Swimmers do not go out of the pool area with swimming suits.
5. Eating is prohibited on the pool deck and in the locker room.
6. Do not make any noise by beating or tapping the wall of the swimming pool during the routine practices.
7. Clear the locker when you leave the pool.



## **VIDEOTAPING AND PHOTOGRAPHING**

Videotaping and photographing are allowed only from the audience area.

## **DOPING CONTROL**

Doping control will be done at the event.

## **PASSPORT CHECK**

Passport checking will be done at the Team Manager's meeting on April 26<sup>th</sup>.

## **CEREMONIES**

Swimmers must wear the team uniform and no shoes in the parade.

1. Opening Ceremony: April 30 (Mon) 9:30~

All swimmers shall assemble in a designated area by 9:25.

2. Medal Ceremony:

Solo Technical R: Following Solo Technical R.

Team Technical R: Following Team Technical R.

Mixed Duet Technical R: Following Duet Technical R.

Duet Technical R: Following Mixed Duet Technical R Medal Ceremony.

Highlight R: Following Highlight R.

Mixed Duet Free R: Following Duet Free R. Preliminary.

Team & Team Free R: Following Team Free R.

Free Combination: Following Free Combination.

Duet & Duet Free R: Following Duet Free R Final.

Solo & Solo Free R: Following Duet & Duet Free R Medal Ceremony

Swimmers who place from 1<sup>st</sup> to 3<sup>rd</sup> shall assemble in the designated area to prepare for the Medal Ceremony.

## **MEETING**

### 1. Team Managers' Meeting

April 26<sup>th</sup> (Thu) 15:00-16:00

Place: The conference room at the pool area.

### 2. Judges' Seminar (optional)

April 26<sup>th</sup> (Thu) 16:30-18:00

Place: The conference room at the pool area.

Every one of the foreign delegates can participate this seminar.

### 3. Judges' Meeting (mandatory)

April 27<sup>th</sup>(Fri) 10:30-11:30

Place: The conference room at the pool area.

### 4. Press Conference

April 26<sup>th</sup>(Thu) 14:00-14:30

Place: Press Room