

**MEMORANDUM**

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**Executive Director**  
CORNEL MARCULESCU

**TO: ALL FINA MEMBER FEDERATIONS IN ASIA AND OCEANIA**

**FROM: FINA Office, Lausanne**

**DATE: 22<sup>nd</sup> December 2018**

**RE: FINA Artistic Swimming Development School for Judges – Advanced Level  
15-17 February 2019 / Hong Kong (HKG)**

**NUMBER OF PAGES INCLUDING THIS ONE: 5**

Dear Friends,

I have the pleasure to send you the following information concerning the organisation of the **FINA Artistic Swimming Development School for Judges – Advanced Level** scheduled to be held in Hong Kong from 15<sup>th</sup> to 17<sup>th</sup> February 2019.

Please note the following information related to the development courses for artistic swimming judges:

- The FINA Artistic Swimming Development Schools for Judges are open to all the National Federations interested in developing judges that are not on the current FINA List.
- This school is designed for those judges who require more in-depth training of skills at an advanced level and prepares the candidates to attend, participate and certify at a FINA Artistic Swimming Certification School for Judges.
- The maximum number of participants in a FINA Artistic Swimming Development School is 30.
- Participants must be at least 18 years old and not over 65 at the start of the FINA AS Development School programme.
- At least 40 hours per year of practical judging must be obtained after passing the test at a FINA AS Development School – Intermediate level prior to registering to a FINA Artistic Swimming Development School – Advanced level.

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- Coaches may also attend a FINA AS Development School as Observers, without the right to take the exam.
- As per the [FINA AS Manual 2017-2021](#) (page 19), judges and coaches registered through the FINA GMS by the established deadline may attend a FINA AS Development School provided that the maximum number of participants has not been reached. The participants' approval will be done based on the time of registration in the FINA GMS and according to the priority for attendance established in the above-mentioned manual.
- The official working language for FINA AS Development Schools is English.
- For the exam writing, interpreters and use of electronic devices are not permitted. Paper dictionaries are allowed.
- A judge must score a minimum of 85% in order to pass a FINA AS Development School - Advanced Level.

Please find below the details related to the organisation of this course:

**DATE:** **Arrival:** 14<sup>th</sup> February 2019  
**Course:** 15<sup>th</sup> – 17<sup>th</sup> February 2019  
**Departure:** 17<sup>th</sup> February 2019 in the evening or 18<sup>th</sup> in the morning

**PARTICIPANTS:** Each National Member Federation may nominate artistic swimming judges and coaches for this course.

**REGISTRATION:** All participants must be registered **by the 18<sup>th</sup> January 2019** in the FINA General Management System (GMS) using your federation login details. The link to the FINA GMS is <https://data.fina.org>.

Please kindly note that the specific discipline of the school must be added to the attendee's GMS profile as well as his/her personal email address in order to submit the registration.



FÉDÉRATION  
INTERNATIONALE  
DE NATATION

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If you require any assistance with the registration, please contact [aquaticsdb@fina.org](mailto:aquaticsdb@fina.org)

**NATIONALITY:**

Please take into consideration that when a competition official represents his/her country in a competition, he/she shall be a citizen, whether by birth or naturalisation, of the nation he/she represents, provided that a naturalised citizen shall have lived in that country for at least one year prior to that competition (FINA Handbook – Edition 2017, General Rules 2.5).

**PLACE:**

Hong Kong

**ARRIVAL AIRPORT:**

**Hong Kong International Airport (HKG)**

**TRAVEL:**

Each National Federation is responsible for the travel expenses of the nominated judges.

Due to the limited number of spots, we kindly ask you to not book any flight tickets until your participants have been approved.

**VISA SUPPORT:**

Please contact the Hong Kong Amateur Swimming Association if you require visa assistance.

**ACCOMMODATION:**

Each National Federation will cover the accommodation expenses of the nominated judges.

**Dorsett Wanchai Hong Kong**

387-397 Queen's Road East, Wan Chai  
Hong Kong





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**Website:** [Click here](#)

**Single Room:** 1300 HKD person/night\*

**Double Room:** 700 HKD person/night\*

\*Breakfast included

**RESERVATIONS:**

To make a reservation, please confirm with the Hong Kong Amateur Swimming Association.

**LOCAL TRANSPORT:**

Transfers from and to the airport will be provided by the OC for those judges accommodated at the official hotel.

In order to organise the local transportation, please provide the participants' flight arrival and departure details to the Hong Kong Amateur Swimming Association.

**MEETING VENUE:**

**Queen Elizabeth Stadium**

**PROGRAMME:**

Please find attached the school programme.

**MATERIAL:**

Each participant must print and bring a hard copy of the [Artistic Swimming Manual 2017-2021](#) and the [FINA Artistic Swimming Rules](#). No electronic devices will be permitted during the exam.

**OC CONTACT:**

**Ms. Mandy LAI**

**Email:** [mandylai@hkasa.org.hk](mailto:mandylai@hkasa.org.hk) / [hkasa@hkasa.org.hk](mailto:hkasa@hkasa.org.hk)

**Phone:** +852 2572 8594 / +852 2572 8524

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We strongly believe that the FINA Artistic Swimming Schools for Judges will powerfully contribute to the improvement of our sport.

For any further details please contact the FINA Office in Lausanne:

**Contact Person**

**Pere Miró**

**FINA Development Department**

**Chemin de Bellevue 24a/24b**

**1005 Lausanne, Switzerland**

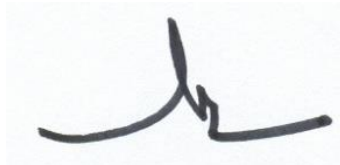
**Tel: (41-21) 310 47 10**

**Fax: (41-21) 312 66 10**

**Email: [schools@fina.org](mailto:schools@fina.org)**

We look forward to receiving your nominations through the FINA GMS ***by no later than the 18<sup>th</sup> January 2019.***

Yours Sincerely,



**Cornel Marculescu**  
**FINA Executive Director**

CM/mc