

2017-2021

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MEMORANDUM

TO: SWIMWEAR MANUFACTURERS
FROM: FINA Office – Lausanne
DATE: 08 January 2018
RE: FINA Swimwear Approval – submissions 2018

NUMBER OF PAGES INCLUDING THIS ONE: 3

Dear Sirs,

With this communication we would like to provide you with information on procedure for swimwear approval to be carried out during the year 2018.

Please note that the latest edition of the “FINA Requirements for Swimwear Approval” (FRSA) is available from the FINA official website under the following link:

<http://www.fina.org/content/fina-approved-swimwear>

Please find below the important information concerning application process and the dates for official submission

1. DEADLINES FOR SUBMISSIONS IN 2018

There will be two official submission dates during 2018 (for FINA list of Approved swimwear valid from January 1, 2019). The manufacturers have the choice to submit products for approval in one or the other or in both submissions.

- **First submission 2018 (February 1, 2018)** *The complete applications have to be received by the FINA office on or before February 1, 2018.*
- **Second submission 2018 (May 1, 2018)** *The complete applications have to be received by the FINA office on or before May 1, 2018.*

2. PROCEDURE FOR SUBMISSION OF APPLICATIONS

According to the clause 3.2.3 of the FRSA the submissions should be done via on-line application tool. The on-line application tool provides the following features:

- Application form to be filled in on-line with proper information requested for approval
- Possibility to print the application forms to make them duly signed
- Form with a summary list of all samples (including all the materials) to be sent together with the applications
- Upload for sketch drawing of product submitted for approval. Every application has to be accompanied by sketch drawing of submitted product.

IMPORTANT NOTE: None of applications submitted in any other form than through on-line application tool will be accepted, consequently will be deemed as not submitted.

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If your company does not already have an account to use on-line application tool, please contact FINA office for details (e-mail: projects@fina.org).

3. DELIVERY OF SAMPLES:

The complete applications and respective samples including material samples have to be received by the FINA office on or before the date of the official submission, please find the dates included in clause 1.

Applications received at the FINA office after the Submission Date will not be considered. Incomplete applications (including missing or not duly completed Application Form, missing or incorrect technical sketches, missing material samples etc. including insufficient description, missing material samples etc.) will as a rule be rejected.

Please note that FINA office address to be used for sending the samples and other correspondence should be the following:

FINA Office

Chemin de Bellevue 24a/24b

1005 Lausanne / Switzerland.

tel: +41 21 310 47 10

Important: Incomplete applications, including missing/not submitted samples will lead to rejection of application. Default in payment of the applicable contribution on time leads to rejection of application.

4. CONTRIBUTION TO ADMINISTRATIVE AND EXPERT/TESTS COST.

It is reminded that the contribution payable in regards of approval procedure is not meant to be a source of profit for FINA but have the purpose of covering the administrative and technical costs of the process, including notably the costs of testing. According to the clause 5 of the FRSA the contribution fees applicable for the submissions in 2018 are as follow:

Application for each model of swimsuit / wetsuit -	1000 EUR
For each fabric/material submitted together with the application – <i>(for the same material used through different models it will be calculated only once)</i>	375 EUR
For each combination submitted together with the application – <i>(for the same combination used through different models it will be calculated only once)</i>	475 EUR
Application for each model of Swimming Cap-	750 EUR
Application for each model of Swimming Goggle-	750 EUR

Important: Payment of calculated contribution on or before the submission dead-line is a condition for a valid application. Applications effected without corresponding fee payment will not be considered.

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5. PUBLICATION OF THE RESULTS

The list of the FINA Approved Swimwear (2019) will be officially published before December 31, 2018 as stated in the FINA rule BL8.1.

WETSUITS ONLY: All the wetsuits to be approved during this year will be included already to the valid list of Approved Swimwear 2018, and published immediately upon notification of approval.

6. PRE-AVIS TESTS.

Following the practice of pre-avis tests, during 2018 all the manufacturers will receive opportunity for pre-avis tests of the fabrics and fabric combinations.

The FINA Swimwear Approval Committee (SAC) envisages conducting two pre-avis testing sessions during 2018.

- The first pre-avis session, April, 2018 (the dates and all additional information will be sent in due time)
- The second pre-avis session: November 2018 (the dates and all additional information will be sent in due time)

The testing requests will be subject in each case to adequate advanced notice and can be limited to a reasonable number of testing requests per manufacturer. The pre-avis testing will continue to be provided on cost free basis.

7. SAC MEETING WITH THE MANUFACTURERS

The next SAC meeting with the manufacturers is planned for December 2018. The exact date and place of the meeting will be communicated in due time.

We trust you find the information set forth above useful, however we remain at your disposal should you have any questions or require further clarifications.

Sincerely yours,

Cornel Marculescu



FINA Executive Director

CM/pm