

1. GENERAL CONCEPT & RULES

The FINA Bureau approves the organisation of the FINA Synchronised Swimming World Trophy. The SY World Trophy is an annually staged elite level competition with the participation of international swimmers from all around the world.

The FINA Synchronised Swimming World Trophy is aimed at the best Synchronised Swimming Solos, Duets, Teams and Combinations in the World. It has been organised every year since 2006 and offers professional organisation, wide television broadcasting and prize money.

The objectives are to promote the beauty of Synchronised Swimming, as well as to improve new developments, strategies and an inspired innovative competition formula to attract crowds and large TV audiences.

In order to encourage creativity in Synchronised Swimming, scores are given for the Artistic Impression only. There will be two (2) panels of judges: five (5) FINA Neutral Judges appointed by the FINA Technical Synchronised Swimming Committee and five (5) Celebrity Judges appointed by the HMF/OC.

FINA owns all rights in the SY World Trophy except where granted to the HMF as set out in the Staging Agreement between FINA and the HMF.

The HMF shall cover all Event organisation costs, including the competition venue, organisation, staff and officials, press facilities, TV broadcast, all secretarial services and all other operational costs incurred in organising the event.

The SY World Trophy will be conducted according to the FINA Rules as per the FINA Handbook 2013-2017, with exceptions as noted in this document.

2. HMF/OC GENERAL OBLIGATIONS

The HMF/OC shall:

- 2.1 Comply with and conduct the Event in accordance with the FINA Constitution and all FINA Rules and Regulations, handbooks and guideline manuals (“FINA Rules”), including those instructions relating to security, accommodation, transportation, accreditation, doping control, competition facilities, marketing, television, media, medical, hospitality and protocol and, to submit all arrangements for the Event to FINA no later than 4 months before the Event for FINA’s approval.
- 2.2 Present the Event to the highest possible standard and undertake a promotion campaign to promote it to the widest possible audience locally, regionally and nationally.
- 2.3 Use its best endeavors to ensure that its national Government provides guarantees that it shall respect the FINA Rules (including the provisions relating to free access to the Event

host country for all accredited persons on the basis of a passport (or equivalent) and submit such guarantee in writing to FINA.

3. VENUE REQUIREMENTS & TECHNICAL FACILITIES

3.1 Pools:

All facilities shall be in compliance with the relevant FINA Rules.

3.2 Seating:

The venue capacity should be a minimum of 1'000 seats, with seating for athletes in accordance with FINA Rules. Seating positions along the side of the pool shall be provided for all competitors, team officials and unassigned technical officials, from which they may properly observe training and competition.

3.3 Officiating & Technical Equipment:

The HMF/OC shall provide officiating and judging equipment in accordance with FINA Rules.

The HMF/OC shall provide technical equipment for the competition including scoreboards and a video-board. The scoreboard control unit must have a minimum of 12 lines containing 32 digits (or scoreboard as described in FINA Rule FR4.7.1). The scoreboard must be able to display all recorded information.

3.4 Scoring Partner Facilities & Services:

The HMF/OC is responsible for securing the provision of both the scoring and results/information services from a Scoring Partner to be approved by FINA, if not appointed by FINA. The HMF/OC shall at its own cost, provide the SY World Trophy Scoring Partner with the following facilities and services:

- **Customs Clearance & Fees:** assisting the Scoring Partner with respect to customs clearance, and shall be responsible for any fees or taxes imposed on the Scoring Partner for the temporary importation of its equipment for the Event.
- **Equipment / Storage Space:** the necessary space (that can be locked) at the Venue for the installation of the equipment needed for the fulfillment of the services of the Scoring Partner, as well as any necessary storage space.
- **Local Equipment Transportation:** local transportation before, during and after the Event for the moving of equipment to and from various sites, as well as all assistance with the loading and unloading of vehicles.
- **Connections:** all necessary connections and cabling as required by the Scoring Partner, HB, media and others, as to be agreed between the parties.
- **Furnishings:** the necessary tables, chairs, and the like for the satisfactory installation and operation of the Scoring Partner's equipment in a lockable Control room. The HMF/OC shall provide the Scoring Partner's staff with a key for their use.
- **Electrical Power:** the necessary electrical power (if possible 220VAC, 16 AMP and 50 AMP) and power outlets sufficient to provide the services required.

- **Working Conditions:** Maintain the Scoring Partner working areas at 20°C (+/- 2°C).
- **Project Coordinator:** appoint an English-speaking person to act as a project coordinator to work with the Scoring Partner's personnel before and during the Event.
- **Security Personnel:** provide a security service to ensure that no unauthorised persons have access to the television and Technical Sponsors' equipment. Security must be provided 24 hours a day at all places where equipment is installed.

3.5 Media Facilities:

The HMF/OC shall provide suitable media facilities and procedures for press and photographers in compliance with the FINA Media Guide.

3.6 Insurance:

The HMF/OC shall secure and maintain, at its cost, an adequate general liability insurance with a recognised and financially secure insurance company, covering the risks required by FINA relating to the hosting and staging of the Event. FINA has a right to approve such insurance and to be a co-insured party on the relevant policy.

4. PARTICIPATION / ENTRIES & COMPETITION FORMAT

The teams that have been confirmed will have their accommodation expenses covered by the Organising Committee (maximum twelve teams).

For Federations entering five (5) events, the best four (4) results will be used to calculate the final results.

For Federations entering 2, 3 or 4 events, the points from these events will be totaled.

If one National Federation is prevented from taking part in one of the events due to serious injury or illness, that National Federation will not be disqualified but will be given a score of zero (0) for that routine. A medical certificate must be provided by the National Federation and presented to the referee.

A no-show from a National Federation at any one of the events they have entered will result in their disqualification.

4.1 Routines:

Accessories may be used on the deck only with the exception of the thematic duet and free combination where accessories are allowed throughout these routines. There is no time limit for deck presentation. The routines will start when the referee blows the whistle and at that moment FINA rules apply. The jury will only be judging artistic impression.

All National Federations must submit to FINA at least one month prior to the event, a short description of their routines including information on the music they are using and the story/theme to which they are performing.

Please find hereunder a description of the Routines included in the program of the 11th FINA Synchronised Swimming World Trophy 2016 and the Rules pertaining to the draw of each event.

Please note that other than described in this document, the FINA Rules as per the 2013-2017 Handbook will apply without exception.

❖ SYNCHRO HIGHLIGHT ROUTINE

➤ *Description and Length*

Please refer to the FINA Handbook 2013-2017

➤ *Required Elements*

The Highlight Routine is an acrobatic event performed by 8 to 10 competitors. It is choreographed to music. Deck-work may exceed 10 seconds. The required elements may be performed in any order. Additional content may be added.

1. A minimum of four acrobatic movements
2. A connected or intertwined action
3. A float to give a kaleidoscopic effect

➤ *Particularities*

Accessories may be used on deck only. There is no time limit for deck presentation. The routines will start when the referee blows the whistle and at that moment FINA Rules apply.

It is not permitted to have accessories or additional equipment in the water.

It is not permitted to have additional persons on the deck or in the water. FINA Rule SS 18.2.3 related to time limit for deck walk on will not apply.

❖ MIXED DUET

➤ *Description*

Please refer to the FINA Handbook 2013-2017 – Duet Free Routine

➤ *Length*

The length of the routine is 3 minutes plus or minus 15 seconds.

❖ THEMATIC DUET

The Theme for 2016 is: Street dancing

➤ *Description*

The thematic duet will be performed to a theme chosen by the FINA TSSC. The theme will be announced by the TSSC six (6) months prior to the competition. Music and choreography will reflect the theme chosen by the FINA TSSC.

➤ *Length*

The length of the routine is 2 minutes 30 seconds plus or minus 15 seconds.

➤ *Particularities*

The use of accessories is allowed throughout the entire routine.

It is not permitted to have additional persons on the deck or in the water.

FINA RULE SS 18.2.3 related to time limit for deck walk on will not apply.

❖ FREE TEAM ROUTINE

➤ *Description & Length*

Please refer to FINA HANDBOOK 2013 – 2017.

➤ *Length*

The length of the routine is 4 minutes 00 seconds plus or minus 15 seconds.

➤ *Particularities*

Accessories may be used on deck only. There is no time limit for deck presentation. The routines will start when the referee blows the whistle and at that moment FINA Rules apply.

It is not permitted to have accessories or additional equipment in the water.

It is not permitted to have additional persons on the deck or in the water. FINA Rule SS 18.2.3 related to time limit for deck walk on will not apply.

❖ **FREE COMBINATION**

➤ *Description & Length*

Please refer to FINA HANDBOOK 2013 – 2017.

➤ *Length*

The length of the routine is 4 minutes 30 seconds plus or minus 15 seconds.

➤ *Particularities*

The use of accessories is allowed throughout the entire routine.

It is not permitted to have additional persons on the deck or in the water.

FINA Rule SS 18.2.3 related to time limit for deck walk on will not apply.

4.2 Process for Submitting Routines:

All routines must be submitted to FINA one month prior to the start of the Trophy. A short written description of all routines must include the following information:

- The name of the routine
- The name of the music they are swimming to
- The story behind the theme of their routines and their inspiration

4.3 Draws:

Order of appearance for the first event shall be decided by lot. Following the first event, results from that event will be used to conduct the draw for the 2nd event. Teams finishing 1 through 6 will draw from start numbers 7 to 12. Teams finishing 7 through 12 will draw from start numbers 1 through 6. As the competition progresses, the cumulative score of each country at that moment is used to determine the draw for the next event.

4.4 Penalties:

Please note that non-compliance with the Technical Description, length or particularities will result in the following penalties as per FINA Rules 2013-2017 for Synchronised Swimming, **unless otherwise stated in these Rules and Regulations for the Trophy.**

SS 18 DEDUCTIONS AND PENALTIES IN ROUTINES

SS 18.1 In Team competition, whether in Free Routine Preliminary, Free Routine Final or Technical Routine, one half point penalty shall be deducted from the total score for each member less than eight (8) (see SS 13.1).

SS 18.2 Penalties in Free Routines, Technical Routines, Free Combination and Highlight Routine:

A one (1) point penalty shall be deducted from the routine score if:

- SS 18.2.1** The time limit of ten (10) seconds for deck movements is exceeded. **This does not apply in the Highlight Routine.**
- SS 18.2.2** There is a deviation from the specified routine time limit allowed (less or more than) for the routine and in accordance with SS 14.1 and SSAG 6.
- SS 18.2.3** If the time limit of 30 seconds for the deck walk-on is exceeded. **This rule does not apply to any of the Trophy routines.**
- SS 18.2.4** Each violation of rule SS 13.2.
- SS 18.2.5** A competitor has made a deliberate use of the bottom of the pool during the routine.
- SS 18.2.6** As described in SS 15.3, if the music accompaniment fails.

A two (2) point penalty shall be deducted from the routine score if:

- SS 18.2.7** A competitor has made a deliberate use of bottom of the pool during a routine to assist another competitor.
- SS 18.2.8** A routine is interrupted by a competitor during the deck movements and a new start is allowed.
- SS 18.2.9** If during the deck movements in routines competitors are executing stacks, towers or human pyramids.

SS 18.4 If one (or more) competitor(s) stops swimming before the routine is completed the routine will be disqualified. If the cessation is caused by circumstances beyond the control of the competitor(s), the Referee shall allow the routine to be re-swum during the session.

SS 18.5 Penalties in Highlight Routine

SS 18.5.1 A two (2) point penalty shall be deducted from the routine score for each required element omitted.

4.4 Awards:

Medals will be presented to the twelve (12) swimmers from the first three ranked teams at the end of the entire competition in accordance with the overall rankings of the World Trophy.

A Trophy, supplied by the Organising National Federation will also be presented to the winner of the overall ranking of the World Trophy.

Only the National Federations that have entered all five (5) events will be eligible for the Trophy.

Coaches:

Coaches will be rewarded under the following categories:

- Music Interpretation
- Innovation
- Costume Design

The athletes and coaches will cast a vote during the event and the results will be announced at the Closing Gala.

4.5 Information Bulletin:

The HMF/OC shall publish an Information Bulletin (including entry forms, official hotel and transportation information, venue information, prize money distribution, etc.) to all FINA Member Federations and FINA at least 3 months prior to the event.

4.6 Managers/Representatives Meeting:

The HMF/OC shall organise a Technical Meeting on the day before the first day of competition of the Event, to be held 24 hours prior to commencement of the first scheduled competition / on the day before the first day of competition of the Event, to be held at an appropriate time but no later than 18:00. The FINA TSSC Commission shall chair this meeting.

4.7 Event Programme:

The programme once established may not be changed.

The Trophy shall be staged over 3 days according to the following programme:

- Day 1:** Highlight Routine
 Thematic Duet Routine
 Free Team Routine
- Day 2:** Mixed Duets
 Solo exhibition (this event will not be judged)
 Free Combination Routine

The HMF/OC shall inform FINA of all proposed session times in advance.

Award ceremonies should be staged as soon as practically possible after the end of the preceding competition, but shall be part of the TV broadcast.

Gala:

Every participating federation will be asked to swim one of their routines. They may choose which routine they wish to perform.

5. DELEGATES, TECHNICAL OFFICIALS & JUDGES

5.1 FINA Representatives:

For each edition of the FINA SY World Trophy, FINA will nominate the FINA TSSC Commission: Bureau Liaison, Chairman, Vice Chairman & Honorary Secretary, a Referee, a Chief Recorder, a Doping Control Delegate and a Press Delegate. The HMF/OC will cover their travel expenses to and from the Event. The HMF/OC will be responsible for all accommodation, meals and local transportation costs of these FINA Representatives as set out herein.

5.2 **Technical Delegate:** The FINA TSSC Commission shall submit written reports to FINA, covering the administration and conduct of the Event, including the official hotels, meals and dining facilities, transportation, venue and competition facilities, protocol, marketing, TV, etc.

The FINA TSSC Commission shall chair the Technical Meeting and ensure that the HMF/OC sends the complete results (including preliminaries) to the FINA Office by e-mail (press@fina.org, web@fina.org and synchro@fina.org) immediately after each session, or by fax (+41-21-312-66-10) but only if email is not available.

5.3 **Judges:** In order to encourage creativity in Synchronised Swimming, scores are given for the Artistic Impression only. There will be two (2) panels of judges: five (5) FINA Neutral Judges appointed by the FINA Technical Synchronised Swimming Committee and five (5) Celebrity Judges appointed by the HMF/OC. The judges will each only award one score for Artistic Impression. Results by FINA judges are worth 60% and by celebrity judges are worth 40%. Points are accumulated over the Meet and the National Federation with the highest points is the winner of the Trophy.

5.4 **FINA Office:** The HMF/OC shall provide an office at the venue for use by the FINA Delegates and FINA representatives, with a computer, internet connection, a photocopier and printer, a suitable number of chairs and desks and such other items as FINA requests before the competition.

6. DOPING CONTROL & MEDICAL SERVICES

6.1 The doping control measures at the Event will be organised and implemented according to FINA Rules, and overseen by the FINA Doping Control Delegate.

6.2 The HMF/OC shall designate a qualified doping control/medical officer and co-operate fully with the FINA Doping Control Delegate in conducting the doping control tests at the Event in accordance with FINA Rules.

6.3 The HMF/OC shall cover the cost of the doping control measures, with a minimum of 12 tests, and the analysis will be made at the WADA-recognised laboratory in the host country, or as agreed with FINA.

6.4 The HMF/OC shall inform FINA at least 30 days prior to the Event which type of doping control kit will be used. (i.e. Berlinger, Versapak).

6.5 The HMF/OC shall provide the chaperones to assist in the implementation of doping control measures.

6.6 The HMF/OC shall provide the following First Aid, and medical services:

- Appointment of a suitable qualified Event medical officer/doctor.
- Free medical service for all competitors and officials at the Event venue.
- First aid facilities at the official hotels.
- Ambulance on permanent standby at the competition/training venue.
- Designation of a local hospital and provision of information to teams on local doctors, pharmacies, dentists, etc.
- Rooms for massage services at the official hotels and competition Venue.

7. MARKETING RIGHTS & TELEVISION

7.1 **International Marketing Rights:** FINA retains all rights to exploit the International marketing Rights to the SY World Trophy, which means the following:

SY World Trophy title partnership/sponsorship rights;
All sponsorship and merchandising rights to the swimwear, sports clothing and swimming accessory category; and

FINA may at its sole discretion share all or part of any net benefit gained from the exploitation of the International Marketing Rights with the HMF's/OC's.

The HMF/OC shall provide at its own cost the sponsorship rights and opportunities afforded to any FINA-appointed sponsor.

7.2 **National Marketing Rights:** FINA grants to each HMF/OC the right to exploit the National Marketing Rights to their respective Event and to retain any and all the benefits so gained. The National Marketing Rights include the right to seek and appoint sponsors, sell advertising and other opportunities related to the Event and to receive other benefits and support as follows:

- Sale of sponsorship rights (excluding any company conflicting with the International Marketing Rights of FINA);
- Grant aid or other support from national/regional/local government and other public institutions;
- Hospitality at the Event;
- Event ticketing/admissions;
- Concession sales at the Event venue (gifts, food and beverage etc.);
- Donations;
- Sale of an Event programme and advertising in any Event programme;
- Sale of merchandising items bearing the Event name/logo (excluding any clothing bearing the Event name/logo).

The HMF/OC shall inform FINA about the contents of the sponsor packages offered to the market. In the event of any doubt, the HMF/OC shall check with FINA in advance to obtain clearance.

7.3 **Event Title & Logo:** The HMF/OC shall only use the SY World Trophy Event title and Event logo determined by FINA in all its applications, and shall comply with FINA's guidelines for the use of such title and logo. The HMF/OC shall submit all materials bearing the SY World Trophy Event title and logo to FINA for its prior approval.

The HMF/OC shall, at its own cost, use the SY World Trophy Event title, Event logo and FINA logo in Venue decoration, including backdrops and the like, and in keeping with any FINA guidelines.

7.4 **TV Broadcast:** The HMF/OC shall provide a Host Broadcaster at no cost to FINA and shall procure that such host broadcaster shall produce and distribute an international quality

television signal incorporating live action, replays and graphics in English, and with sound (the “Basic Feed”), broadcast in accordance with FINA’s host broadcasting production requirements and shall provide at no cost to FINA and any third parties designated by FINA, access to the Basic Feed at locations to be notified by FINA, as well as 2 copies of the Basic Feed on a tape format to be agreed with FINA in advance. The Basic Feed shall be in HDTV standard and provided at the end of the event at the event venue.

The HMF/OC shall provide the basic requirements to allow the Host Broadcaster to undertake its work, including space (for cameras, camera platforms, studios, etc.), TV Compound space, power and adequate lighting (at least 1500 Lux over the pool), parking, etc.

7.5 International TV Rights: FINA retains all rights to exploit the broadcast of the Basic Feed in every country worldwide except for the host country of the Event (“International TV Rights”).

FINA may at its sole discretion share all or part of any net benefit gained from the exploitation of the International TV Rights with the HMF’s/OC’s.

7.6 National TV Rights: FINA grants to each HMF/OC the right to exploit the broadcast of the Basic Feed of their respective Event within the host country only (“National TV Rights”), and to retain any and all the benefits so gained.

8. MEDIA & PRESS SERVICES

8.1 Press Officer: The HMF/OC shall appoint a Press Officer responsible for all Event media and press operations at least 3 months before the Event.

The Press Officer should be a professional journalist, a synchronised swimming specialist and English-speaking. The duties of the Press Officer are to generate and distribute information before, during and after the Event, ensure optimum press coverage, arrange good working conditions for the accredited media, and prepare a final report after the Event.

The Press Officer must develop a strategy covering 3 phases:

a) Before the Event:

- Establish a list of the main local media, including the National News Agency, the main national and regional written publications, radio and TV stations and develop with them a media plan to maximise the promotion of the Event;
- Regularly send information to the media and FINA Communications Department about the Event preparation (swimmers, venues, accredited press...);
- Plan and supervise the set-up of the press facilities at the venue, following the principles set out in the FINA Media Guide.

b) During the Event:

- Ensure the distribution to the media of the relevant information concerning the Event: results, standings, comments, interview/press conferences quotes, information from the participating National Federations, etc.
- Ensure good working conditions for the media representatives;
- Maintain a permanent contact with the FINA Communications Department to assure the distribution of information throughout the world.

c) After the Event:

- Prepare a final report for the FINA Communications Department including the effective media coverage, press clippings, photos, activities around the Event (e.g. participation, ceremony with the presence of official personalities, sponsor activities, etc.)

8.2 FINA Communications Department: The FINA Communications Department is the point of contact for the Event Press Officers for all matters concerning the media planning and preparation of the Event, the distribution of information and the establishment of the guidelines concerning the Event media facilities. The contact between the Event Press Officers and the FINA Communications Department shall be by e-mail (press@fina.org).

The main duties of the FINA Communications Department are:

a) Before the Event:

- Ensure the correct application of the standards for the set-up of the Event press facilities as described in the FINA Media Guide;
- Check and approve the accredited media for the Event;
- Provide historical information about the Event participants;
- Distribute to the international media and to publish in the FINA official website all relevant information prior to the Event that was received from the local Press Officer.

b) During the Event:

- Ensure the international distribution and update the FINA official website with all the relevant information concerning the competition – results, standings, comments, quotes, information from the National Federations;

c) After the Event:

- Publish the Event report and results sent by the Event Press Officer in FINA publications and on the FINA Website.

8.3 Information Distribution: The HMF/OC shall ensure the distribution of Event information to national/local and international Press Agencies of participating nations and written press, local media and to FINA (for circulation to international media).

The Event Press Officer must establish a complete list with names and contact details of the local and on-site media as well as individual journalists to be contacted, together with a checklist of the material that should be sent and distributed to them (to complement the information received by the international media).

The information to be distributed includes:

- Press releases and website articles (generated in co-operation between the Event Press Officer and FINA Communications Department),
- Start Lists (produced by the Event Press Officer and distributed on-site to the accredited press (including TV broadcasters), on the Event website and sent to the FINA Communications Department),
- Results/Ranking of synchronised swimmers since the beginning of the SY World Trophy (produced by the FINA Communications Department) and distributed by FINA to the International Media and published on the FINA official website.

The Event Press Officer must establish a complete list with names and contact details of

the local and on-site media as well as individual journalists to be contacted, together with a checklist of the material that should be sent and distributed to them (to complement the information received by the international media).

8.4 Press Information Kit: The HMF/OC shall prepare a Press Information Kit giving detailed Event information and distributed at the Press Conferences before the Event, as well as via the Event website. The kit must include:

- Detailed presentation of Event participants (history, performances, biographies, etc.)
- Competition formula
- Competition schedule
- Press Conferences time schedule and place
- Training facilities of the divers
- Name and contact details of the Event Press Officer and of the FINA Communications Department
- Referee, Judges and FINA Delegates' names
- List of FINA and SY World Trophy personalities

The Press Information Kit is produced by the FINA Communications Department in conjunction with each local Press Officer.

The Press Information Kit, as well as the Official Programme and daily Press Releases shall be distributed to: FINA representatives on site and the FINA Communications Department, participating National Federations, TV Broadcasters, accredited Media, Sponsors, VIP guests, etc.

8.5 Press working room: The HMF/OC shall provide and furnish a press working room, which must have direct access to the press tribune and include: tables and chairs, power outlets for PCs and telephones, internet access (wireless connections are desirable); TV monitors showing the competition; and refreshments. A separate photographers' working area should be provided.

The HMF/OC shall provide a computer with an internet connection and a printer for the journalists to consult the FINA official website and the local website of the competition.

8.6 Press Tribune: The HMF/OC shall provide and furnish a press tribune which should offer a clear visibility of the pool to all journalists. Power outlets sockets must be available in accordance with the number of accredited press.

8.7 Press Conference Room: The HMF/OC shall provide and furnish a press conference room for the duration of the Event, very close to the press working room and accessible to the coaches and the divers without them having to pass through any zone open to the public. The room must be big enough for a minimum of 25 journalists and a TV crew, with a head table for 4 persons. At least 1 microphone must be provided for the head table and another for the interpreter as well as one wireless microphone for the questions. The HMF/OC shall provide and furnish a backdrop behind the head table with the SY World Trophy title and logo, as per the FINA guidelines".

8.8 Press Conference: The HMF/OC shall stage a pre-Event Press Conference on the day before the first day of competition foreseen athletes' participation.

During the competition, athletes will be brought to the press conference room on a

requested basis. All team managers and/or National Press Officers should be informed that the presence of their respective athletes may be requested for a Press Conference.

- 8.9 **Accreditation:** Only professional journalists and photographers may be accredited. In order to be accredited, journalists have to fill and return to the OC a Media Accreditation Form indicating their National or AIPS Press Card number. Holders of a FINA Press Card will be automatically accredited.

9. VISA & LOCAL TRANSPORTATION

Visas:

- 9.1 The HMF/OC shall make best efforts with its government regarding entry visas for all Event competitors and team officials from all invited National FINA Member Federation, as well as for FINA officials and Media attending the Event.

Local Transportation:

- 9.2 The HMF/OC shall welcome all entered swimmers, team officials, Judges and FINA Delegates at the nearest airport/railway station upon arrival and shall provide appropriate transportation to the official hotels. The HMF shall also provide the return travel arrangements and confirm in advance the departure times from official hotels to the airport/railway station.

The HMF shall provide local transportation between official hotels and training/competition venues (shuttle system) free of charge for the following persons for the duration of the Event and 3 days prior thereto, plus the day after the conclusion of the Event:

- FINA Delegates
- Judges and Officials
- Swimmers and team officials

- 9.3 **Equipment Transportation:** The HMF/OC shall be responsible for the transport costs of any equipment needed by any FINA Scoring Partner at the Event, from the point of entry into the Host Country to the Venue, and for its subsequent return after the Event.

10. ACCOMMODATION & MEALS

- 10.1 **Athletes and Coaches:** The HMF/OC shall provide accommodation in a minimum 4-star hotel and full board (three meals per day) for each participating delegation (team) up to 15 persons: 12 athletes, 2 coaches and 1 team leader for up to six (6) days and six (6) nights.

- 10.2 **FINA Delegates:** The HMF/OC shall provide accommodation in a minimum 4-star hotel with full-board (3 meals per day of adequate quantity and quality) for the following persons designated by FINA for five (5) days and five (5) nights (except where specified differently in the paragraphs below):

1. FINA Executive

Room (single occupancy) and full board expenses (first class hotel accommodation) of the FINA President, Honorary Secretary, Honorary Treasurer and Executive Director.

2. FINA Bureau Liaison

Room (single occupancy) and full board expenses (first class hotel accommodation) for one (1) FINA Bureau Liaison.

3. FINA Technical Committee

Room (single occupancy) and full board expenses for five (5) members of the FINA Technical Synchronised Swimming Committee.

4. FINA Neutral Judges

Room (single occupancy) and full board expenses for all five (5) neutral judges.

5. FINA Chief Recorder

Room (single occupancy) and full board expenses for one (1) Chief Recorder for seven (7) days and seven (7) nights.

6. FINA Sports Medicine Committee

Room (single occupancy) and full board expenses for one (1) member to be appointed by FINA.

7. FINA Press Commission

Room (single occupancy) and full board expenses for one (1) member to be appointed by FINA for four (4) days and four (4) nights.

8. FINA Athletes Commission

Room (single occupancy) and full board expenses for one (1) member to be appointed by FINA for four (4) days and four (4) nights.

9. FINA Coaches Commission

Room (single occupancy) and full board expenses for one (1) member to be appointed by FINA for four (4) days and four (4) nights.

11. PRIZE MONEY

The prize money will be distributed, by bank transfer, to all participating Federations according to the table hereunder.

The winner is the Federation with the highest sum of results.

In case of a tie, the Prize Money shall be recalculated by adding both sums and dividing the total in two equal parts.

Teams having been disqualified are not entitled to any prize money.



8 TEAMS		10 TEAMS		12 TEAMS	
1 st Place	50'000 USD	1 st Place	50'000 USD	1 st Place	50'000 USD
2 nd Place	30'000 USD	2 nd Place	30'000 USD	2 nd Place	30'000 USD
3 rd Place	20'000 USD	3 rd Place	20'000 USD	3 rd Place	20'000 USD
4 th Place	15'000 USD	4 th Place	15'000 USD	4 th Place	15'000 USD
5 th Place	12'500 USD	5 th Place	12'500 USD	5 th Place	12'500 USD
6 th Place	10'000 USD	6 th Place	10'000 USD	6 th Place	10'000 USD
7 th Place	9'000 USD	7 th Place	9'000 USD	7 th Place	9'000 USD
8 th Place	8'000 USD	8 th Place	8'000 USD	8 th Place	8'000 USD
		9 th Place	7'000 USD	9 th Place	7'000 USD
		10 th Place	6'000 USD	10 th Place	6'000 USD
				11 th Place	5'000 USD
				12 th Place	4'000 USD
Total	154'500 USD	Total	167'500 USD	Total	176'500 USD

11th FINA Synchronised Swimming World Trophy 2016
26-27 November 2016 - Yangzhou (CHN)

National Federation of: [Click here to enter text.](#)

We confirm our participation in the 11th FINA Synchronised Swimming World Trophy 2016:

YES NO

Name and Signature of NF President / General Secretary:

Name: [Click here to enter text.](#)

Title: [Click here to enter text.](#)

Signature:

Date: [Click here to enter a date.](#)

Please return this form to the FINA Office in Lausanne no later than:

30th September 2016

Email: synchro@fina.org