Dear Friends,

I have the pleasure to send you the following information concerning the organisation of the FINA Coaches Certification Course – Senior Coach Level (L3) scheduled to be held in Reykjavik, Iceland (ISL), from 18th to 22nd September 2019.

Please note the following information related to the FINA Coaches Certification Programme and the coaches certification pathway:

Eligibility

- The FINA Coaches Certification Courses – Senior Coach Level (L3) are open to all the National Federations who have active coaches requiring more in-depth training at an advanced level.
- They are designed for those candidates that have completed the FINA Coaches Certification Course – Coach Level (L2) or an equivalent coaching course recognized by FINA, preparing them to coach at a competitive level of swimming.
- Participants must be at least 18 years old at the start of the FINA Coaches Certification Programme.

Registration

- Each FINA Coaches Certification Course requires a minimum of 10 and a may have a maximum of 20 participants.
• As per the **FINA Coaches Certification Pathway** (page 7), candidates must be registered through the FINA GMS by the established deadline and their profiles must include the following information: personal data, photo, passport/National ID copy and personal email address. Any application without all the above mentioned information will be rejected.

**Approvals**

• FINA will start to approve the registrations once a course has reached the minimum number of participants (10).
• The participants’ approval will be done on a first come first served basis, provided that the maximum number of participants (20) has not been reached.
• Each approved participant will receive his/her login details and instructions in order to start the Online Course through the **FINA Learning Platform**. The login information will be sent to the candidate’s email address as submitted in the registration.

**Course structure**

The FINA Coaches Certification Course – Senior Coach Level (L3) is a blended learning programme which consists of three separate phases:

• **Pre-course learning**: online learning, assessment and gathering evidence of the candidate’s current coaching practice. The participant will need to complete the Online Course through the FINA Learning Platform at least **two (2) weeks** before attending the face to face training programme.
• **Face to face sessions**: classroom based workshops will be delivered alongside poolside sessions where the candidate’s practical coaching skills will be observed and assessed.
• **Post-course assessment**: the candidate will have the opportunity to submit any outstanding work required to meet the programme assessment criteria on the week following the Face to Face course.

**Assessment**

• The official working language is English.
• In order to pass the course and become certified a participant must pass the Online Course, complete the Assessment workbook and upload the evidences on the **FINA Learning Platform**. In addition, he/she must pass the Face to Face Course.
Please find below the details related to the organisation of this course:

**ONLINE COURSE:**
- **Opening:** As of 31st July
- **Closing:** 3rd September 2019 (23.59 CEST)

**FACE TO FACE COURSE:**
- **Arrival:** 17th September 2019
- **Course:** 18th – 22nd September 2019
- **Departure:** 22nd September 2019 after the course completion or 23rd in the morning.

**POST COURSE CLOSING:**
- **Closing:** 29th September 2019 (23.59 CEST)

**ASSESSMENT:**

**PARTICIPANTS:**
Each National Member Federation may nominate swimming coaches for this course.

**REGISTRATION:**
All participants must be registered by the 30th July 2019 in the FINA GMS using your federation login details.

Please be advised that the registration will be closed once the maximum number of participants (20) has been reached.

Please note that the specific discipline of the course must be added to the attendee’s GMS profile as well as his/her personal email address in order to submit the registration.

If you require any assistance with the registration, please contact aquaticsemb@fina.org
FACE TO FACE

COURSE LOCATION: Reykjavik, Iceland

ARRIVAL AIRPORT: Keflavik International Airport (KEF)

TRAVEL: Each National Federation is responsible for the travel expenses of the nominated coaches. Due to the limited number of spots, we kindly ask you to not book any flight tickets until your participants have been approved.

VISA SUPPORT: Please contact the Icelandic Swimming Association if you require visa assistance.

ACCOMMODATION: Each National Federation will cover the accommodation expenses of the nominated coaches.

Grand Hotel
Sigtún 38
105 Reykjavík

Website: Click here

Single room: 210 USD/night (incl. breakfast)  
Double room: 235 USD/night (incl. breakfast)

RESERVATIONS: To make a reservation, please confirm with the Icelandic Swimming Association.

LOCAL TRANSPORT: Transfers from and to the airport will be provided by the OC for those coaches accommodated at the official hotel.
In order to organise the local transportation, please provide the participants’ flight arrival and departure details to the Icelandic Swimming Association.

**MEETING VENUE:**

Sport Center Laugardalur
Engjavegur 6
104 Reykjavík

**PROGRAMME:**

Please find attached the course programme.

**MATERIAL:**

Each participant must bring the following equipment to the Face to Face session:

- Notebook and writing materials
- Stopwatch
- Appropriate poolside clothing
- Non-slip poolside shoes
- Learning journal as noted in the Online Course
- Hard copy of the Assessment workbook
- Hard copy of the evidences uploaded to the FINA Learning Platform

**OC CONTACT:**

Ingibjörg Helga Arnardóttir

Email: ingibjorgha@iceswim.is
Phone: +3547706066

We strongly believe that the FINA Coaches Certification Programme will powerfully contribute to the improvement of our sport.
For any further details please contact the FINA Office in Lausanne:

**Contact Person**

Pere Miró  
FINA Development Department  
Chemin de Bellevue 24a/24b  
1005 Lausanne, Switzerland  
Tel: (41-21) 310 47 10  
Fax: (41-21) 312 66 10  
Email: coaches.certification@fina.org

We look forward to receiving your nominations through the FINA GMS by no later than the 30th July 2019.

Yours Sincerely,

Cornel Marculescu  
FINA Executive Director

CM/mc